

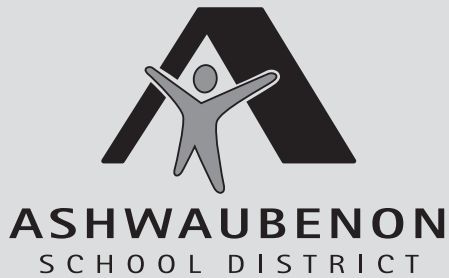


A Tradition of
& Excellence
& Opportunity



ASHWAUBENON
SCHOOL DISTRICT

2011-2012 Calendar



Welcome to the 2011-2012 School Year

As I begin my first year with the district I am excited to join a very talented staff and leadership team. The Ashwaubenon School District has a tradition of quality and excellence and with your parental and family support we will continue to prepare your children for the 21st Century.

I deeply value ensuring quality learning opportunities for every student in our district. How we protect this value for each child will fundamentally impact our future. I encourage you and your child to get involved in school activities and to take advantage of the many quality opportunities we have to offer.

I am thankful to the board, staff and community members of the interview team for the trust they have placed in me with this new position. I look forward to working with our board, leadership team and district staff members, and, also, getting to know you as the year progresses. Please do not hesitate to contact me or another district staff member if you have questions, concerns or need further information about your child's education.

I encourage you to visit our website, www.ashwaubenon.k12.wi.us for important district information and announcements. Thanks again for your continued support of our educational programs and services provided to our community's children. By working together we will make a positive difference for your child!

- **Brian Hanes**, Superintendent

CONTACT INFORMATION

Cormier Kindergarten

2280 S. Broadway Avenue, 54304
Express Service: 448-2875
Operator: 448-2870
Fax: 448-2873
Principal: Maria Arena
Start/End Time: 7:58am – 2:40pm
1/2-Day Early Release Time: 11:00am

Pioneer Elementary School

1360 Ponderosa Avenue, 54313
Express Service: 492-2925
Operator: 492-2920
Fax: 492-2987
Principal: Pete Marto
Start/End Time: 7:58am – 2:40pm
1/2-Day Early Release Time: 11:00am

Valley View Elementary School

2200 True Lane, 54304
Express Service: 492-2935
Operator: 492-2930
Fax: 492-2340
Principal: Kurt Weyers
Assoc.Princ.: Andy Bake
Start/End Time: 7:58am – 2:40pm
1/2-Day Early Release Time: 11:00am

Parkview Middle School

955 Willard Drive, 54304
Express Service: 492-2945
Operator: 492-2940
Fax: 492-2944
Principal: Kris Hucek
Assoc.Princ.: Michael Sheean
Start/End Time: 7:45am – 3:00pm
1/2-Day Early Release Time: 11:27am

Ashwaubenon High School

2391 S. Ridge Road, 54304
Express Service: 492-2955
Operator: 492-2950
Fax: 492-2912
Principal: Mark Sheedy
Assoc.Princ.: Dirk Ribbens
Assoc.Princ./AD: Dave Steavpack
Start/End Time: 7:40am – 2:50pm
1/2-Day Early Release Time: 11:30am

District Office

1055 Griffiths Lane, 54304
Express Service: 492-2905
Operator: 492-2900
Fax: 492-2911
Superintendent: Brian Hanes
Asst. Superintendent: Keith Lucius

School Board Members

President: Mark Williams, 498-9796
Vice-Pres.: Ginny Laukka, 499-2183
Clerk: Jay Van Laanen, 498-0223
Treasurer: Barb Halron, 592-0246
At Large: Brian Van De Kreeke, 499-5565

School Board Meetings

2nd Monday of each month
4th Monday of each month
6:30pm, District Office

Annual Meeting

Monday, July 23rd, 2012
6:30pm, District Office

Web Site

www.ashwaubenon.k12.wi.us

JagTV

(Public Access Education Channel)
Time-Warner Cable Channel 2

BUS SCHEDULES 2011-2012

Bus Eligibility

Streets/addresses eligible for bus transport are listed in the following tables. If you have any questions, please contact 492-2905, ext. 1006. If you live in the school's attendance area and your street is not listed, your child is not eligible for bus transport. Parents of children who are not eligible for district-provided bus transport can contract with Lamers Bus Lines directly at 496-3600. All kindergarten students are eligible for bus transportation.

Important School Bus Safety Alert!

Certain types of children's clothing can create a hazard as your child gets off the school bus. Especially dangerous are:

- Long, dangling jacket or sweatshirt drawstrings
- Long backpack straps
- Long scarves or loose clothing

Such items can be caught in the bus handrail, door or other equipment as the child gets off the bus. In recent years, a number of children across the US have had their clothing caught as they exited the bus. Several of these children were dragged by the bus and then killed when the bus ran over them. Please take the time to check your children's clothing to make sure it is safe.

Also, please talk with your child about the following safety rules:

- Stay away from the Danger Zones around the bus.
- Don't try to pick up something dropped near the bus—the bus driver may not see you.
- Remember that other motorists don't always stop for a stopped school bus—use extreme caution whenever getting on or off the bus.

School bus safety is a team effort.

Nothing is more precious
than a child's life!



ASHWAUBENON
SCHOOL DISTRICT

Safety Reminders from Ashwaubenon's Bicycle & Pedestrian Advisory Committee

Motorists:

- WATCH for pedestrians and bicyclists
- YIELD to pedestrians in crosswalks
- SHARE the road with bicyclists

Pedestrians:

- WALK FACING TRAFFIC
- Make eye contact with motorists
- Cross at crosswalks
- Be visible
- Use lights and retro-reflective clothing at night

Bicyclists:

- RIDE WITH TRAFFIC
- Wear a helmet
- Make eye contact with motorists and pedestrians
- Be visible
- Use lights and retro-reflective clothing at night
- Follow the rules of the road



Visit the School District or Village websites for updated info and our monthly message.

Cormier School & Early Learning Center

Streets / Addresses Eligible for Bus transportation

All Kindergarten students are eligible for bus transportation.

Morning Bus Stop Pickup Times

Route COR1

7:18 SHADY AT MESA
7:21 SHADY AT AUTUMN LEAVES
7:22 BRADBURY LANE AT BRADBURY CT
7:24 ARGONNE AT VALLEY VIEW
7:25 ARGONNE AT BROOKWOOD
7:26 BROOKWOOD AT MARLEE
7:28 MARLEE AT BLUE RIDGE
7:29 MARLEE AT VALLEY VIEW
7:30 MARLEE AT CANTERBURY
7:32 TRUE AT CANTERBURY
7:33 MORRIS AT ORRIE
7:34 MARLEE AT MORRIS
7:37 CARSTENSEN AT GILSON -SOUTH END
7:38 MARLEE AT NOVA
7:40 NOVA AT DOROTHY
7:41 2177 DOROTHY LANE
7:42 ORRIE AT ECHO
7:43 DAISY AT TRUE
7:44 TRUE AT MARVELLE
7:46 ORLANDO AT ORRIE
7:55 CORMIER SCHOOL

Route COR2

7:25 BALSAM AT SHERWOOD
7:26 HILLTOP AT ORLANDO
7:26 HILLTOP AT EMINENCE
7:27 HILLTOP AT MESA
7:28 MESA AT RIDGECREST
7:31 SHADY AT VIEW
7:32 SHADY AT LINDALE
7:33 LINDALE AT KEY WAY
7:35 BUFFALO AT BABCOCK
7:36 BUFFALO AT BASSWOOD
7:37 VIEW AT BALSAM WAY
7:39 SANTA BARBARA AT VIEW
7:40 KUBALE AT SANTA BARBARA
7:42 KUBALE AT GERHARDT
7:44 SCHAUER AT HOCK
7:46 CANTER AT SHARIE
7:47 CANTER AT SANDRA
7:55 CORMIER SCHOOL

Route COR3

7:26 BARBERRY AT DUCHATEAU
7:27 BARBERRY AT MANCEL
7:28 MANCEL AT SAN LUIS
7:30 MORRIS AT KASSNER
7:31 FOX HEIGHTS AT MARVELLE
7:37 MORRIS AT ELMVIEW
7:38 ELMVIEW AT LIDA
7:39 LIDA AT DOVE
7:41 COTTAGE GROVE AT CENTER
7:43 457 COTTAGE GROVE
7:45 OAKLAWN AT CRARY
7:47 CENTER AT MORRIS
7:48 CENTER AT DUTTON
7:49 VAN ROSSUM AT EARLY
7:51 COLLETTE AT EARLY
7:52 COLLETTE AT S. BROADWAY
7:55 CORMIER SCHOOL

Route COR4

7:24 CIRCLE AT PIONEER
7:25 WATERFORD AT WEXFORD
7:25 WESTMEATH AT CROSSHAVEN
7:26 WESTMEATH AT LIMERICK LANE
7:26 FINCH AT CIRCLE OAKS
7:27 CIRCLE AT LUMBER
7:28 VIKING AT CIRCLE (ON VIKING)
7:29 2804 VIKING DR
7:32 VIKING DR AT HANSEN RD
7:38 BERKEN AT GRIFFITHS
7:39 VERCAUTEREN AT HAWTHORN
7:42 1071 GLORY RD
7:46 2991 HOLMGREN WAY -SOUTH DRIVE
7:46 2981 HOLMGREN WAY -NORTH DRIVE
7:55 CORMIER SCHOOL

Route COR5

7:30 COMMANCHE AT BABCOCK
7:32 CAROLE AT CLIVE
7:32 CLIVE AT ORCHID
7:33 CLIVE AT LILY
7:33 CLIVE AT W PAULSON RD
7:34 BABCOCK AT W. MARHILL
7:35 BABCOCK AT W. PAULSON RD
7:36 BROOKDALE AT PONDEROSA
7:37 BROOKDALE AT MOHICAN
7:40 PIONEER AT AVONDALE
7:40 AVONDALE AT TAMARACK
7:41 CAROLE AT TIMBER
7:42 COMMANCHE AT HELMUTH
7:43 HELMUTH AT CAROLE LANE
7:44 CAROLE AT VISSERS CT
7:45 VISSERS AT SWAN
7:55 CORMIER SCHOOL

Route COR6

7:23 WILLARD AT SAN LIUS
7:27 WILLARD AT S RIDGE
7:29 1101 ANDERSON DR
7:31 ANDERSON AT BAY AREA PL
7:33 932 PILGRIM WAY
7:34 1098 PILGRIM WAY
7:35 1116 PILGRIM WAY
7:46 COLLETTE AT CRARY
7:47 COLLETTE AT MAGNOLIA
7:48 COLLETTE AT S. BROADWAY
7:50 VAN ROSSUM AT EARLY
7:52 COLLETTE AT EARLY
7:55 CORMIER SCHOOL

Please Note:

Bus Schedules are as of late July, a month before school starts. Bus stops and times are likely to change throughout the school year due to timing adjustments, families moving into and out of the district and student needs.

Lamers Bus Lines will notify you of a change to your bus stop or time. Up-to-date Bus Schedules will be available on our website at:
www.ashwaubenon.k12.wi.us/busing.cfm

BUS SCHEDULES 2011-2012

Valley View Elementary School

Streets / Addresses Eligible for Bus transportation

Anderson	Carefree	Hilltop	Parkway
April (1242-up)	Cedar Ridge	Ingold	Peshtigo
Argonne	Center	Kimberly	Pilgrim
Ashley	Collette	Kubale	Ridgecrest
Autumn Leaves	Cormier (1290-up, 826-down)	LaRue	Rosedale
Babcock	Cottage Grove	Leona	Santa Barbara
Balsam Way	Courtland	Lida	Shady
Basswood	Crary	Lindale	Sherwood
Bay Area Place	Doney	Magnolia	Sun Valley
Blue Ridge (1238-up)	Dove	Marlee (2076-down)	Sweetwater
Bosar	Dutten	Marvelle (840-down)	Trissino
Bradbury Lane	Early	Mesa	Valley View (1242-up)
Bradbury Court	Elm View	Morris (1242-up, 860-down)	Vallier
Broadway	Eminence	North	Van Rossum
Brookwood (1243-up)	Emir	Oaklawn	View
Bruce	Fox Heights	Oneida (east side)	William Charles
Buffalo	Gerhardt	Orlando (1290-up)	Woodmont
Canterbury (1242-up)	Glen	Park Place	

Morning Bus Stop Pickup Times

Route VV1	Route VV2	Route VV3	Route VV4
7:30 CENTER AT COLLETTE AVE	7:31 821 CORMIER	7:32 932 PILGRIM WAY	7:31 SHADY AT MORRIS
7:31 COLLETTE AT S. BROADWAY	7:34 LIDA AT DOVE	7:33 958 PILGRIM WAY	7:32 AUTUMN LEAVES AT SHADY
7:32 COLLETTE AT EARLY	7:34 MORRIS AT DOVE	7:33 1098 PILGRIM WAY	7:34 MESA AT SHADY - ON MESA
7:33 EARLY AT VAN ROSSUM	7:38 MARVELLE AT FOX HEIGHTS	7:34 1106 PILGRIM WAY	7:34 MESA AT SWEET WATER CT
7:34 DUTTON AT CENTER	7:45 VALLEY VIEW SCHOOL	7:36 1101 ANDERSON DR	7:36 SHADY AT TRISSINO
7:35 CENTER AT MORRIS		7:37 ANDERSON AT BAY AREA PL	7:38 WOODMONT AT BRADBURY
7:35 COTTAGE GROVE AT CENTER		7:37 ANDERSON AT SUN VALLEY	7:38 BRADBURY LANE AT BRADBURY CT
7:37 OAKLAWN AT CRARY		7:41 WILLARD AT SAN LUIS	7:40 MESA AT COURTLAND
7:38 COLLETTE AT CRARY		7:45 VALLEY VIEW SCHOOL	7:40 SHADY AT MESA - ON SHADY
7:45 VALLEY VIEW SCHOOL			7:45 VALLEY VIEW SCHOOL
Route VV5	Route VV6	Route VV7	Route VV8
7:37 SANTA BARBARA AT ORLANDO	7:32 CEDAR RIDGE AT NORTH RD	7:36 SANTA BARBARA AT VIEW	7:35 ARGONNE AT CANTERBURY
7:38 ORLANDO AT HILLTOP	7:35 NORTH RD AT BUFFALO	7:36 SANTA BARBARA AT LARUE	7:36 ARGONNE AT VALLEY VIEW
7:38 HILLTOP AT EMIR	7:36 NORTH RD AT DONEY	7:37 GERHARDT AT LARUE	7:36 ARGONNE AT BLUE RIDGE
7:39 HILLTOP AT EMINENCE	7:36 NORTH RD AT ROSEDALE	7:38 2393 KUBALE LANE	7:37 ARGONNE AT BROOKWOOD
7:39 HILLTOP AT MESA	7:38 BUFFALO AT BABCOCK	7:39 KUBALE AT SANTA BARBARA	7:37 BROOKWOOD AT MARLEE
7:39 MESA AT RIDGECREST	7:39 BUFFALO AT BASSWOOD	7:39 SANTA BARBARA AT GLEN	7:38 MARLEE AT BLUERIDGE
7:40 HILLTOP AT MORRIS	7:39 BUFFALO AT DONEY	7:39 GLEN AT LAONA	7:38 MARLEE AT VALLEY VIEW
7:40 BALSAM AT MESA	7:45 VALLEY VIEW SCHOOL	7:40 BALSAM WAY AT GLEN	7:38 MARLEE AT VALLEY VIEW
7:41 BALSAM WAY AT SHERWOOD		7:40 BALSAM WAY AT LINDALE	7:38 MARLEE AT APRIL LANE
7:45 VALLEY VIEW SCHOOL		7:41 BALSAM WAY AT BRUCE	7:39 MARLEE AT CANTERBURY
		7:41 BALSAM WAY AT VIEW	7:39 MARLEE AT MORRIS
		7:45 VALLEY VIEW SCHOOL	7:45 VALLEY VIEW SCHOOL

Pioneer Elementary School

Streets / Addresses Eligible for Bus transportation

Baeten	Glen	North	Sunny Hill
Berken	Glory	Oak Crest	Swan
Blue Jay	Griffiths	Otto	Temple More Lane
Bradley	Hansen	Packerland	Tenth (De Pere)
Broadway	Hawthorne	Paulson West (1628-up)	Thunderbyrd
Bruce	Holmgren	Parkview	Timber (2655-up)
Carole	Jean	Polo Run (1511-up)	Vercauteren
(1241, 51, 59, 75, 83, 95)	Ken (1302-down)	Port	View
Circle	Key Way	Ridge	Viking
Circle Oaks	Killdeer	Ruby	Vissers
Cormier	Ledvina	Shady	Waube
Crosshaven (2879-up)	Limerick	Sherwood	Westmeath
Dew	Lindale	Skylark	Wren
Dorn	Lumber	Smithville	
Dover	Main (De Pere)	St. John's	
Finch	Marhill West (1619-up)	Sunny Creek	
Foxford			

Morning Bus Stop Pickup Times

Route P1	Route P2	Route P3
7:28 2991 HOLMGREN WAY	7:36 CIRCLE AT BLUE JAY	7:29 NORTH RD AT ST JOHN
7:29 PARKVIEW AT PARKVIEW CT	7:36 LUMBER AT CIRCLE	7:33 CORMIER AT RUBY
7:31 GLORY RD AT HOLMGREN WAY	7:37 LUMBER AT DOVER	7:33 DORN AT VIEW
7:36 1128 WAUBE LANE	7:37 LUMBER AT SUNNY CREEK	7:34 CORMIER AT DORN
7:36 1132 WAUBE LANE	7:38 SUNNY CREEK AT DOVER	7:34 SMITHVILLE AT SHERWOOD
7:39 KIDZ IN MOTION	7:39 FINCH AT CIRCLE OAKS	7:36 SHERWOOD AT SHADY
7:44 PIONEER SCHOOL	7:41 CIRCLE OAKS AT SKYLARK	7:37 BRUCE AT DEW
	7:42 SKYLARK AT TIMBER	7:38 DEW AT GLEN
	7:42 TIMBER AT CIRCLE	7:39 LINDALE AT KEY WAY
	7:43 TIMBER AT KEN	7:41 LINDALE AT SHADY
	7:45 PIONEER SCHOOL	7:45 PIONEER SCHOOL
Route P4	Route P5	
7:30 CLIVE AT W. PAULSON	7:25 BERKEN AT GRIFFITHS	
7:40 POLO RUN AT FOXFORD	7:27 2924 S RIDGE RD	
7:40 FOXFORD AT TEMPLE MORE	7:29 3010 VERCAUTEREN	
7:40 FOXFORD AT WESTMEATH	7:29 VERCAUTEREN AT THUNDERBYRD	
7:41 WESTMEATH AT CROSSHAVEN	7:29 VERCAUTEREN AT HAWTHORN	
7:41 WESTMEATH AT LIMERICK	7:31 CIRCLE AT VIKING - ON VIKING	
7:42 CIRCLE AT PIONEER	7:33 2804 VIKING DR	
7:45 PIONEER SCHOOL	7:34 HANSEN AT VIKING DR	
	7:35 1183 HANSEN RD	
	7:36 VISSERS AT SWAN	
	7:42 PIONEER SCHOOL	

BUS SCHEDULES 2011-2012

Parkview Middle School

Streets / Addresses Eligible for Bus transportation

Apache	Crosshaven	Lumber	Rustic
Ashley	Dew	Magnolia	Shady (2110-down)
Autumn Leaves	Dorn (2305-up)	Main (De Pere)	Skylark
Avondale	Dove	Marhill East	St. John's
Babcock (2559-up)	Dover	Marhill West	Sunny Creek
Baeten	Dutton	Mesa (west of Shady 1551-up)	Sunny Hill
Berken	Early	Mohican	Swan
Blue Jay	Elm View	Morris (1461-up, 779-down)	Sweetwater
Bosar	Fenton	Newcastle	Tamarack
Bradbury Lane	Finch	North (1532-up)	Temple More Lane
Bradbury Court	Foxford	Oak Crest	Tenth (De Pere)
Bradley	Glen (1600-up)	Oaklawn	Thunderbyrd
Broadway	Glory	Orchid	Timber
Brookdale	Griffiths	Otto	Trissino
Bruce (1641-up)	Hansen	Packerland	Van Rossum
Carole	Harmony	Paulson East	Vercauteren
Castle Bar	Hawthorne	Paulson West	View (1691 and up)
Center	Helmuth	Park Place	Viking
Circle	Hiawatha	Parkview	Violet
Circle Oaks	Holmgren	Parkway	Visser
Clive	Jean	Pioneer	Waterford
Collette	Ken	Polo Run	Waube
Commanche	Killdeer	Ponderosa	Westmeath
Cormier (568-down)	Lida	Port	Wexford
Cottage Grove	Lily	Ridge (2736-up)	Woodmont
Crary	Limerick	Ruby	Wren

Ashwaubenon High School

Streets / Addresses Eligible for Bus transportation

Apache	Crosshaven	Main (De Pere)	Skylark
Ashley Court	Dove	Marhill East	St. John's
Autumn Leaves	Dover	Marhill West	Sunny Creek
Avondale	Dutton	Mesa (1539-up)	Sunny Hill
Babcock (2559-up)	Early	Mohican	Sweetwater
Baeten	Elmview	Morris (1461-up, 860-down)	Swan
Berken	Fenton	Newcastle	Tamarack
Blue Jay	Finch	Oak Crest	Temple More Lane
Bosar	Foxford	Oaklawn	Tenth (De Pere)
Bradbury Lane	Glory	Orchid	Thunderbyrd
Bradbury Court	Griffiths	Otto	Timber
Bradley	Hansen	Packerland	Trissino
Broadway	Harmony	Park Place	Van Rossum
Brookdale	Hawthorne	Parkview	Vercauteren
Carole	Helmuth	Parkway	View (1691 and up)
Castle Bar	Hiawatha	Paulson East	Viking
Center	Holmgren	Paulson West	Violet
Circle	Jean	Pioneer	Visser
Circle Oaks	Ken	Polo Run	Waterford
Clive	Killdeer	Ponderosa	Waube
Collette	Lida	Port	Westmeath
Commanche	Lily	Ridge (2736-up)	Wexford
Cormier (568-down, 1700-up)	Limerick	Ruby	Woodmont
Cottage Grove	Lumber	Rustic	Wren
Crary	Magnolia	Shady (2100 -down)	

Morning Bus Stop Pickup Times

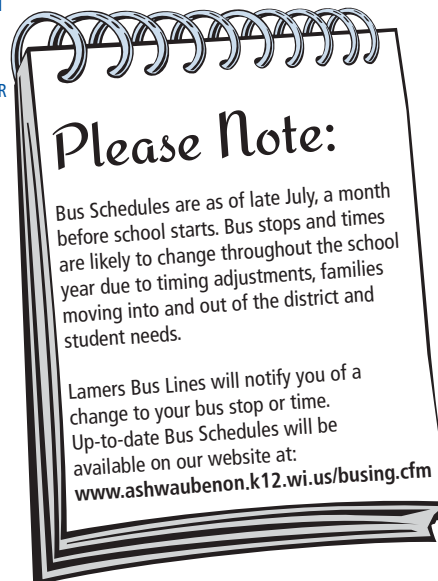
Route PV1	Route PV2	Route PV3
7:04 CORMIER AT RUBY	7:07 COLLETTE AT CRARY	7:00 NORTH RD AT ST JOHN
7:07 SMITHVILLE AT SHERWOOD	7:09 CENTER AT COLLETTE	7:04 TIMBER AT KEN
7:07 SHERWOOD AT SHADY	7:10 COLLETTE AT EARLY	7:05 TIMBER AT CIRCLE
7:08 SHADY AT MESA	7:11 VAN ROSSUM AT EARLY	7:06 TIMBER AT FINCH
7:09 SHADY AT AUTUMN LEAVES(North end)	7:11 CENTER AT DUTTON	7:07 SUNNY CREEK AT DOVER
7:09 SHADY AT TRISSINO	7:15 MORRIS AT DOVE	7:07 SUNNY CREEK AT LUMBER
7:10 WOODMONT AT BRADBURY	7:16 MORRIS AT ELMVIEW	7:09 LUMBER AT CIRCLE - ON LUMBER
7:10 BRADBURY AT BRADBURY CT	7:20 PARKVIEW MIDDLE SCHOOL	7:11 VIKING AT CIRCLE -ON VIKING
7:10 MORRIS AT BRADBURY		7:12 VIKING AT HANSEN -ON VIKING
7:11 HILLTOP AT MESA		7:20 PARKVIEW MIDDLE SCHOOL
7:14 BRUCE AT DEW		
7:15 DEW AT GLEN		
7:16 GLEN AT KEY WAY		
7:25 PARKVIEW MIDDLE SCHOOL		

Route PV4	Route PV5	Route PV6
7:05 COMMANCHE AT CLIVE	7:05 SKYLARK AT CIRCLE OAKS	7:03 PIONEER SCHOOL
7:06 CLIVE AT PONDEROSA	7:06 WESTMEATH AT LIMERICK	7:08 BERKEN AT GRIFFITHS
7:07 CLIVE AT CAROLE	7:07 WESTMEATH AT FOXFORD	7:09 VERCAUTEREN AT HAWTHORN
7:09 CLIVE AT W. PAULSON	7:08 POLO RUN AT CROSSHAVEN	7:10 3010 VERCAUTEREN
7:12 BABCOCK AT AVONDALE	7:09 WATERFORD AT WEXFORD	7:21 PARKVIEW MIDDLE SCHOOL
7:13 AVONDALE AT BROOKDALE	7:10 WATERFORD AT NEW CASTLE	
7:15 AVONDALE AT PIONEER	7:10 CIRCLE AT PIONEER	
7:25 PARKVIEW MIDDLE SCHOOL	7:22 PARKVIEW MIDDLE SCHOOL	

Morning Bus Stop Pickup Times

Route HS1	Route HS2	Route HS3
7:00 2867 S. BROADWAY	7:02 PIONEER SCHOOL	6:53 2991 HOLMGREN WAY -SOUTH DRIVE
7:00 2805 S BROADWAY	7:04 TIMBER AT KEN	6:54 PARKVIEW AT PARKVIEW CT
7:03 CENTER AT COLLETTE	7:06 TIMBER AT CIRCLE	6:55 GLORY RD AT HOLMGREN WAY
7:04 COLLETTE AT EARLY	7:06 TIMBER AT FINCH	7:01 3010 VERCAUTEREN
7:06 EARLY AT VAN ROSSUM	7:07 SUNNY CREEK AT DOVER	7:01 VERCAUTEREN AT HAWTHORN
7:07 CENTER AT DUTTON	7:08 SUNNY CREEK AT LUMBER	7:03 GRIFFITHS AT S. RIDGE
7:08 CENTER AT COTTAGE GROVE	7:10 LUMBER AT DOVER	7:04 BERKEN AT GRIFFITHS
7:10 MORRIS AT DOVE	7:11 LUMBER AT CIRCLE	7:05 VIKING AT CIRCLE - ON VIKING
7:11 MORRIS AT ELMVIEW	7:20 ASHWAUBENON HIGH	7:06 VIKING AT HANSEN -ON VIKING
7:16 ASHWAUBENON HIGH		7:12 ASHWAUBENON HIGH
7:24 PARKVIEW MIDDLE		7:20 PARKVIEW MIDDLE

Route HS4	Route HS5	Route HS6
7:06 FOXFORD AT SKYLARK	7:03 NORTH RD AT ST JOHNS	6:56 COMMANCHE AT CLIVE
7:06 FOXFORD AT WESTMEATH	7:04 1768 NORTH RD	6:58 CLIVE AT CAROLE
7:06 POLO RUN AT FOXFORD	7:06 1751 CORMIER RD	6:59 CAROLE AT PACKERLAND
7:07 POLO RUN AT CROSSHAVEN	7:07 SMITHVILLE AT SHERWOOD	7:00 PACKERLAND AT W PAULSON
7:08 WATERFORD AT WEXFORD	7:07 SHERWOOD AT SHADY	7:01 CLIVE AT W PAULSON
7:09 WATERFORD AT NEWCASTLE	7:08 SHADY AT MESA	7:02 BABCOCK AT AVONDALE
7:11 CIRCLE OAKS AT SKYLARK	7:09 SHADY AT AUTUMN LEAVES(NORTH END)	7:04 AVONDALE AT BROOKDALE
7:20 ASHW HIGH SCHOOL	7:09 SHADY AT TRISSINO	7:05 AVONDALE AT PIONEER
	7:10 WOODMONT AT BRADBURY	7:15 ASHWAUBENON HIGH
	7:10 HILLTOP AT MORRIS	



DISTRICT CONTINUOUS IMPROVEMENT PLAN

The Ashwaubenon School District will engage in a continuous improvement cycle which will ensure progress in student achievement and student opportunities. The following set of goals will offer a framework which will help direct funding, time and effort toward common efforts across classrooms, departments, schools and district level work. We will continue to stay focused and seek alignment of our goals and actions in order to heighten our success in these goal areas.

READING

Long Range Goal:

Ensure the delivery of a rigorous and relevant curriculum and program options to improve student learning as measured by at least three achievement indicators.

Target Goal:

Increase reading achievement of all students and close the achievement gap of minority students.

Target Measures:

- By the end of the 2011 school year, 100% of Grades 3,5,8,10 students exit at or above grade level in reading as measured by currently used reading inventories.
- By 2011, minority students' achievement in reading will increase by 5% over the previous year's percentage of students in proficient and advanced. (Black, American Indian, Hispanic)
- By 2011, special education student achievement in reading will increase by 5% over the previous year's percentage of students in proficient and advanced.
- By 2013, complete a five-year longitudinal study of PK and K student reading outcomes and ongoing student programming. (Share yearly data)
- By 2013, attain a composite ACT of 23.5 or greater with 80% participation rate in response to planned College Readiness Initiative.
- By 2012, achieve a 97% post-secondary enrollment by graduating students.

MATH

Long Range Goal:

Ensure the delivery of a rigorous and relevant curriculum and program options to improve student learning as measured by at least three achievement indicators.

Target Goal:

Improve all students' achievement in math and close the achievement gap of minority and other sub groups of students.

Target Measures:

- By 2011, 90% of students will be proficient or advanced in Math at Grades 3,5,8,10 as measured by WKCE tests.
- By 2011, minority students' achievement in math will increase by 5% over the previous year's percentage of proficient and advanced. (Black, American Indian, Hispanic)
- By 2011, special education student achievement in math will increase by 5% over the previous year's percentage of students in proficient and advanced.
- By 2013, attain a composite of 23.5 or greater with 80% participation rate in response to planned College Readiness Initiative.
- By 2012, achieve a 97% post-secondary enrollment by graduating students.

NON-FICTION WRITING PROGRAM

Long Range Goal:

Ensure the delivery of a rigorous and relevant curriculum and program options to improve student learning as measured by at least three achievement indicators.

Target Goal:

Develop and implement Ashwaubenon's non-fiction writing program.

Target Measures:

- Develop and implement a five year plan to increase the writing opportunities for student writing. Include criteria, assessments and scoring guides where necessary.
- By 2013, attain a composite ACT of 23.5 or greater with 80% participation rate in response to planned College Readiness Initiative.
- By 2012, achieve a 97% post secondary enrollment by graduating students.

COMMUNICATION

Long Range Goal:

Increase the community's understanding, confidence, and engagement in the Ashwaubenon School District's operation and success.

Target Goal:

Increase the communication, connection, and collaboration with village residents.

Target Measures:

- Develop a cohesive, efficient, and effective communication plan for all village residents in which they have District communication at least 2 x per year.
- By 2011, develop and implement a business partnership plan in the Ashwaubenon School District.
- By 2011 every school will have at least one formal business partnership in line with the district's plan.



ASHWAUBENON
SCHOOL DISTRICT

ANNUAL NOTICES REQUIRED BY LAW

LAST REVISED – SUMMER 2011

STUDENT ANTI-HARASSMENT (NEOLA 5517)

Prohibited Harassment

The Board of Education is committed to an educational environment that is free of harassment of any form. The Board will not tolerate any form of harassment and will take all necessary and appropriate actions to eliminate it, including suspension or expulsion of students and disciplinary action against any other individual in the School District community. Additionally, appropriate action will be taken to stop and otherwise deal with any third party who engages in harassment against our students.

For purposes of this policy, "School District community" means individuals subject to the control and supervision of the Board including, but not limited to, students, teachers, staff, volunteers, and Board members. "Third party" means individuals outside the School District community who participate in school activities and events authorized by the Board including, but not limited to, visiting speakers, participants on opposing athletic teams, and vendors doing business with, or seeking to do business with, the District.

Harassment means behavior toward a student or group of students based, in whole or in part, on their sex, race, color, religion, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation or physical, mental, emotional or learning disability or any other characteristic protected under State, Federal, or local law, which substantially interferes with the student's school or academic performance or creates an intimidating, hostile, or offensive school environment. Harassment may occur student-to-student, student-to-staff, staff-to-student, male-to-female, female-to-male, male-to-male, or female-to-female. Examples of conduct that may constitute harassment include:

- A. graffiti containing offensive language;
- B. name calling, jokes, or rumors;
- C. threatening or intimidating conduct directed at another because of the other's protected characteristic (e.g., sex, race, learning disability);
- D. notes or cartoons;
- E. slurs, negative stereotypes, and hostile acts which are based upon another's protected characteristic;
- F. written or graphic material containing comments or stereotypes which is posted or circulated and which is aimed at degrading individuals or members of protected classes;
- G. a physical act of aggression or assault upon another because of, or in a manner reasonably related to, the individual's protected characteristic;
- H. other kinds of aggressive conduct such as theft or damage to property, which is motivated by a protected characteristic.

Sexual Harassment

Sexual harassment deserves special mention. Sexual harassment consists of unwelcome sexual advances, requests for sexual favors, sexually motivated physical conduct or other verbal or physical conduct or communication of a sexual nature when:

- A. submission to that conduct or communication is made a term or condition, either explicitly or implicitly, of obtaining an education;
- B. submission or rejection of that conduct or communication by an individual is used as a factor in decisions affecting that individual's education;
- C. that conduct or communication has the purpose or effect of substantially or unreasonably interfering with an individual's education, or creating an intimidating, hostile, or offensive educational environment.

Sexual harassment may include, but is not limited to:

- A. unwelcome verbal harassment or abuse;
 - B. unwelcome pressure for sexual activity;
 - C. unwelcome, sexually motivated or inappropriate patting, pinching, or physical contact, other than necessary restraint of students by teachers, administrators, or other school personnel to avoid physical harm to persons or property;
 - D. unwelcome sexual behavior or words including demands for sexual favors, accompanied by implied or overt threats concerning an individual's educational status;
 - E. unwelcome sexual behavior or words, including demands for sexual favors, accompanied by implied or overt promises of preferential treatment with regard to an individual's educational status;
 - F. unwelcome behavior or words directed at an individual because of gender.
- Examples are:
1. repeatedly asking a person for dates or sexual behavior after the person has indicated no interest;
 2. rating a person's sexuality or attractiveness;
 3. staring or leering at various parts of another person's body;
 4. spreading rumors about a person's sexuality;

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 ■ District (DO) ■ High School (HS) ■ Parkview (PV) ■ Valley View (VV) ■ Pioneer (PI) ■ Cormier (CM)
 Shaded days indicate no school or early dismissal for all or some schools.

August 2011

5. letters, notes, telephone calls, or materials of a sexual nature;
 6. displaying pictures, calendars, cartoons, or other materials with sexual content.
- G. inappropriate boundary invasions by a District employee or other adult member of the District community into a student's personal space and personal life.

It is further the policy of the Board that a sexual relationship between staff and students is not permissible in any form or under any circumstances, in or out of the work place, in that it interferes with the educational process and may involve elements of coercion by reason of the relative status of a staff member to a student.

Disability Harassment

Prohibited disability harassment occurs when unwelcome physical, verbal, or nonverbal conduct is based upon an individual's disability and when the conduct has the purpose or effect of interfering with the individual's educational performance; of creating an intimidating, hostile, or offensive learning environment; or of interfering with one's ability to participate in or benefit from a class or an educational program or activity. Such harassment may occur where conduct is directed at the characteristics of a person's disabling condition, such as negative comments about speech patterns, movement, physical impairments or defects/appearances, or the like.

Reporting Procedures

The Superintendent shall prepare written administrative guidelines for individuals to report alleged harassment prohibited under this policy to appropriate school administrators. The reporting procedures shall, at a minimum, provide as follows:

- A. Any student who believes s/he has been the victim of harassment prohibited under this policy will be encouraged to report the alleged harassment to an appropriate official as designated under administrative guidelines developed by the Superintendent.
- B. Any parent of a student who believes the student has been the victim of harassment prohibited under this policy will be encouraged to report the alleged harassment to an appropriate school official as designated under administrative guidelines developed by the Superintendent.
- C. Teachers, administrators, and other school officials who have knowledge or received notice that a student has or may have been the victim of harassment prohibited under this policy shall immediately report the alleged harassment to an appropriate school official as designated under administrative guidelines developed by the Superintendent.
- D. Any other person with knowledge or belief that a student has or may have been the victim of harassment prohibited by this policy shall be encouraged to immediately report the alleged acts to an appropriate school official as designated under administrative guidelines developed by the Superintendent.
- E. The reporting party or complainant shall be encouraged to use a report form available from the principal of each building or available from the District office, but oral reports shall be considered complaints as well. Use of formal reporting forms shall not be mandated. However, all oral complaints shall be reduced to writing.
- F. To provide individuals with options for reporting harassment to an individual of the gender with which they feel most comfortable, each school's building principal shall be advised to designate both a male and a female Complaint Coordinator for receiving reports of harassment prohibited by this policy. At least one (1) Complaint Coordinator or other individual shall be available outside regular school hours to address complaints of harassment that may require immediate attention.

Investigation Procedure

The Superintendent shall prepare written administrative guidelines for investigating complaints of harassment. These procedures will, at a minimum, provide as follows:

- A. The Complaint Coordinator or another individual designated by the Superintendent (the "Investigator") shall conduct an investigation immediately. The Superintendent, or his/her designee, shall oversee the investigation. The Superintendent will also take immediate action, as may be appropriate, to prevent further violations of this policy while the investigation is being conducted.
- B. The investigation shall consider all relevant facts, documents, witness accounts, and other relevant information.
- C. The investigation should be completed as soon as possible, but no later than fifteen (15) calendar days from receipt of the complaint, unless additional time is needed to conduct a thorough and objective investigation and the complainant is informed of the need for additional time. The Investigator shall make a written report to the Superintendent upon completion of the investigation. If the complaint involves the Superintendent, the report shall be filed directly with the Board. The report shall include a determination of whether the allegations have been substantiated as factual and whether they appear to be violations of this policy. The Investigator may conduct the investigation whether or not a criminal investigation involving the same or similar allegations is also pending or has been concluded.

School District Action

Upon receipt of a report that a violation has occurred, the District will take prompt, appropriate formal or informal action to address, and where appropriate, remediate the violation. Appropriate actions may include, but are not limited to, counseling, awareness training, parent-teacher conferences, warning, suspension, exclusion, transfer, remediation,

termination, or discharge. District action taken for violation of this policy shall be consistent with the requirements of applicable collective bargaining agreements, State and Federal law, and District policies for violations of a similar nature or similar degree of severity.

If the evidence suggests that the harassment at issue is a crime or requires mandatory reporting under the Children's Code (Sec. 48.981, Wis. Stat.), the Superintendent shall report the harassment to the appropriate social service and/or law enforcement agency charged with responsibility for handling such investigations and crimes.

To the extent consistent with State and Federal laws regarding privacy and other rights, the Superintendent shall provide the complainant and other parties with a written answer to the complaint as quickly as possible, but not more than fifteen (15) calendar days from receipt of the Investigator's report, unless the Superintendent determines that additional investigation is justified, in which case the complainant will be informed of the need for further investigation.

Appeal Provision

The Superintendent may also develop written procedures for the complainant and alleged harasser to appeal the Superintendent's answer. These procedures may include a means for these individuals to appeal the answer to the Superintendent and the Board.

Formal Complaint Investigation

The Board also reserves the right to have the formal complaint investigation conducted by an external person in accordance with this policy and administrative guidelines or in such other manner as deemed appropriate by the Board or its designee.

Reprisal

Submission of a good faith complaint or report of harassment will not affect the complainant's or reporter's grades or learning environment. However, the Board also recognizes that false or fraudulent claims of harassment or false or fraudulent information about such claims may be filed. The Board reserves the right to discipline any person filing a false or fraudulent claim of harassment or false or fraudulent information about such a claim.

The Board will discipline or take appropriate action against any member of the School District community who retaliates against any person who reports an incident of harassment prohibited by this policy or participates in a proceeding, investigation, or hearing relating to such harassment. Retaliation includes, but is not limited to, any form of intimidation, reprisal, or harassment.

Miscellaneous

The District shall conspicuously post a notice including this policy against harassment in each school in a place accessible to the School District community and members of the public. This notice shall also include the name, mailing address and telephone number of the Complaint Coordinators, the name, mailing address and telephone number of the State agency responsible for investigating allegations of discrimination in educational opportunities, and the mailing address and telephone number of the United States Department of Education, Office for Civil Rights.

A summary of this policy and any related administrative guidelines shall appear in the student handbook and shall be made available upon request of parents, students, and other interested parties.

The Board will develop a method of discussing this policy with the School District community. Training on the requirements of non-discrimination and the appropriate responses to issues of harassment will be provided to the School District community on an annual basis, and at such other times as the Board in consultation with the Superintendent determines is necessary or appropriate.

This policy shall be reviewed at least annually for compliance with local, State, and Federal law.

The Board will respect the privacy of the complainant, the individuals against whom the complaint is filed, and the witnesses as much as practicable, consistent with the Board's legal obligations to investigate, to take appropriate action, and to conform with any discovery, disclosure, or other legal obligations.

48.981, Wis. Stats.
 118.13, Wis. Stats.
 Pl. 9, 41 Wis. Admin. Code
 Fourteenth Amendment, U.S. Constitution
 20 U.S.C. 1415
 20 U.S.C. 1681 et seq., Title IX of Education Amendments Act
 20 U.S.C. Section 1701 et seq., Equal Educational Opportunities Act of 1974
 29 U.S.C. 794, Rehabilitation Act of 1973
 42 U.S.C. 1983
 42 U.S.C. Section 2000 et seq., Civil Rights Act of 1964
 42 U.S.C. 2000d et seq.
 42 U.S.C. 12101 et seq., The Americans with Disabilities Act of 1990
 34 C.F.R. Sec. 300.600-300.662
 Vocational Education Program Guidelines for Eliminating Discrimination and Denial of Services, Department of Education, Office of Civil Rights, 1979
 National School Boards Association Inquiry and Analysis - May 2008

Revised 10/12/09

Revised 11/22/10

Revised 12/13/10

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
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	4	5 No School: Labor Day	6 Boys Frosh Football @ GBSouthwest Boys JV Football vs GBSouthwest Boys Var Soccer @ Kaukauna Girls Var Tennis @ GBSouthwest CrossCountry Meeting 8th Vball Tryouts 7th Vball Tryouts Picture Day	7 Homecoming Tailgate Meeting PV2 Vball Practice PV3 Vball Practice Grade 5 to Camp U-Nah-Li-Ya Harvest Fest	8 Packers vs Saints, 7:30p Girls Var Tennis vs GBWest PV2 Vball Practice PV3 Vball Practice PTO Meeting Grade 5 @ Camp U-Nah-Li-Ya Grades 1-2 Parent Reading Meeting Open House & Book Fair	9 Boys Var Football vs GBWest Coed Var CrossCountry @ GBSouthwest PV2 Vball Practice PV3 Vball Practice Grade 5 return from Camp U-Nah-Li-Ya
11	12 School Board Meeting @ DO, 6:30p AMPA Meeting Boys Frosh Football vs GBWest Boys JV Football @ GBWest Girls Var Golf @ Sheb.North Girls Volleyball vs GBSouthwest Math Club Art Club Picture Day	13 Boys Soccer @ Sheb.North Girls Frosh Volleyball vs Wrightstown Girls Golf Triangular Girls Var Swim vs GBEast-Preble Girls Var Tennis @ NotreDame Girls Volleyball vs Sheb.North PV2 vs PV3 7th Vball PV2 vs PV3 8th Vball Parent-Teacher Conferences	14 PV3 Vball Practice PV2 Vball Practice Picture Day Parent Teacher Conferences 4K	15 Boys Frosh Football vs GBPreble Boys Soccer @ BayPort Girls Frosh Volleyball vs W.DePere Girls Var Tennis vs Pulaski Girls Volleyball @ GBEast 7th Vball @ Pulaski PV2 and PV3 8th Vball Practice First Grade Orientation Meeting Parent Teacher Conferences 5K Hearing Screening	16 Boys Var Football vs Manitowoc Boys Var Soccer vs Racine Horlick Girls Var Golf @ NotreDame CrossCountry @ Depere PV3 vs PV1 7th Vball PV3 vs PV1 8th Vball Biggest Bedtime Story	17 Boys Var Soccer vs Racine Horlick Coed Var CrossCountry @ NewLondon Girls Frosh Volleyball AHS Girls Var Swim AHS Girls Var Volleyball @ New Berlin
18 Packers @ Panthers, Noon	19 Boys Frosh Football vs Manitowoc Boys JV Football @ Manitowoc Jaguar Backers Meeting Youth Options for Semester 2 Due CrossCountry @ Ashwaubomay PV1 Vball @ Redsmith Redsmith @ PV2 Vball Art Club Hearing Screening for Grade 1 Grade 1 Hearing Screening	20 Boys Soccer vs Sheb.South Girls Golf Triangular Girls Var Tennis Tier Play PV2 Vball Practice PV3 Vball Practice Parent Faculty Club Meeting Special Friends Lunch (Briski, A.Johnson) Morning with Mom Hearing Screening	21 Girls Var Golf @ GBPreble PV2 Vball Practice PV3 Vball Practice Special Friends Lunch (Folkman, Millett) Market Day Pick-up Parent-Teacher Conferences 4K & 5K	22 Boys Frosh Football @ Pulaski Boys Soccer @ GBSouthwest Girls Var Tennis Tier Play Girls Volleyball @ NotreDame CrossCountry @ Pulaski PV2 Vball @ Bayview Bayview @ PV 1 Vball Bayview @ PV3 Vball Special Friends Lunch (J.Johnson, Ourada) Parent Teacher Conferences 4K 8a-7:30p, 5K 12:30-7:30p Kindergarten Parade	23 1/2 Day for K-12, No 4K Boys Var Football @ Pulaski Girls Golf @ GBPreble	24 Coed Var CrossCountry @ Manitowoc Girls Var Swim @ Neenah
25 Packers @ Bears, 3:15p HOMECOMING WEEK!	26 School Board Meeting @ DO, 6:30p Boys Frosh Football @ Pulaski Boys JV Football vs Pulaski Girls Frosh Volleyball @ Freedom W.Depere @ PV 1 Vball PV3 Vball @ W.Depere 1 PV2 Vball @ W.Depere 3 Art Club	27 Boys Soccer vs Manitowoc Girls Var Swim @ Pulaski Girls Var Tennis @ BayPort Girls Volleyball vs DePere NERF Dodgeball Tournament Cross Country @ Bayview PV3 Vball Practice PV2 Vball Practice Special Friends Lunch (Kaster, Sommers) Last day of school for 4K	28 Girls Var Tennis @ Sheb.North Powderpuff Football PV3 Vball Practice PV2 Vball Practice Special Friends Lunch (Nolan, Thyase) APPL Session 1	29 Boys Soccer vs Pulaski Girls Frosh Volleyball vs BayPort Girls Var Swim vs Manitowoc Girls Var Tennis @ Sheb.North Girls Volleyball vs GBPreble CrossCountry @ Lombardi PV1 Vball @ Pulaski 1 PV2 Vball @ Pulaski 2 Pulaski 3 @ PV3 Vball Special Friends Lunch (Schreiter, Steele) APPL Session 1	30 Boys JV Soccer @ DePere Boys Var Football vs BayPort PV3 Vball Practice PV2 Vball Practice Conflict Manager Training at DO APPL Session 1	

INDIVIDUAL SCHOOL EVENTS ARE COLOR CODED AS FOLLOWS:

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- Pioneer (PI)
- Cormier (CM)

Shaded days indicate no school or early dismissal for all or some schools.

September 2011

BULLYING (NEOLA 5517.01)

The Board of Education is committed to providing a safe, positive, productive, and nurturing educational environment for all of its students. The Board encourages the promotion of positive interpersonal relations between members of the school community. Bullying toward a student, whether by other students, staff, or third parties is strictly prohibited and will not be tolerated. This prohibition includes physical, verbal, and psychological abuse. The Board will not tolerate any gestures, comments, threats, or actions which cause or threaten to cause bodily harm or personal degradation. This policy applies to all activities in the District, including activities on school property, including at any of the school buildings or other property used exclusively or in part, whether leased or owned by the District, for the purpose of school-related functions or events; or while traveling to or from school or to and from school-sponsored functions or events; in transporting vehicles arranged for by School District officials. The policy applies as well during activities that occur off school property if the student or employee is at any school-sponsored, school-approved or school-related activity or function, such as field trips or athletic events where students are under the supervision of school authorities, or where an employee is engaged in school business.

Bullying is deliberate or intentional behavior using word or actions, intended to cause fear, intimidation, or harm. Bullying may be a repeated behavior and involves an imbalance of power. Furthermore, it may be serious enough to negatively impact a student's educational, physical, or emotional well being. The behavior may be motivated by an actual or perceived distinguishing characteristic, such as, but not limited to: age; national origin; race; ethnicity; religion; gender; gender identity; sexual orientation; physical attributes; physical or mental ability or disability; and social, economic, or family status; however this type of bullying behavior need not be based on any of the legally protected characteristics. It includes, but is not necessarily limited to such behaviors as stalking, cyberbullying, intimidating, menacing, coercing, name-calling, taunting, making threats, and hazing.

Any student that believes s/he has been or is the victim of bullying should immediately report the situation to the building principal or assistant principal, or the Superintendent. The student may also report concerns to a teacher or counselor who will be responsible for notifying the appropriate administrator or Board official. Complaints against the building principal should be filed with the Superintendent. Complaints against the Superintendent should be filed with the Board President.

Every student is encouraged to report any situation that they believe to be bullying behavior directed toward a student. Reports may be made to those identified above.

All school staff members and school officials who observe or become aware of acts of bullying are required to report these acts to the building principal or assistant principal, or the Superintendent.

Reports of bullying may be made verbally or in writing and may be made confidentially. All such reports, whether verbal or in writing, will be taken seriously and a clear account of the incident is to be documented. A written record of the report, including all pertinent details, will be made by the recipient of the report.

All complaints about behavior that may violate this policy shall be investigated promptly by the building principal. The staff member who is investigating the report of bullying shall interview the victim(s) of the alleged bullying and collect whatever other information is necessary to determine the facts and the seriousness of the report.

Parents and/or guardians of each student involved in the bullying report will be notified prior to the conclusion of the investigation. The District shall maintain the confidentiality of the report and any related student records to the extent required by law.

If the investigation finds that bullying has occurred, it will result in prompt and appropriate remedial and/or disciplinary action. This may include student discipline, including, but not limited to reprimand, suspension, or possible expulsion. Discipline will be administered as close to the point of the student harassment as reasonable. Determination of this will be the purview of the Superintendent or Board of Education President, except where these individuals are part of the case being investigated. Further, the result of an investigation that finds that bullying has occurred may result in discharge for employees, exclusion for parents, guests, volunteers, and contractors, and removal from any official position and/or a request to resign for Board members. Individuals may also be referred to law enforcement officials.

The complainant shall be notified of the findings of the investigation, and as appropriate, that remedial action has been taken.

This policy shall not be interpreted to infringe upon the First Amendment rights of students (i.e., to prohibit a reasoned and civil exchange of opinions, or debate, that is conducted at appropriate times and places during the school day and is protected by State or Federal law).

Retaliation against any person who reports, is thought to have reported, files a complaint, or otherwise participates in an investigation or inquiry concerning allegations of bullying is prohibited and will not be tolerated. Such retaliation shall be considered a serious violation of Board policy and independent of whether a complaint is substantiated. Suspected retaliation should be reported in the same manner as bullying. Making intentionally false reports about bullying for the purpose of getting someone in trouble is similarly prohibited and will not be tolerated. Retaliation and intentionally making a false report may result in disciplinary action as indicated above.

The following definitions are provided for guidance only. If a student or other individual believes there has been bullying, regardless of whether it fits a particular definition, s/he should report it and allow the administration to determine the appropriate course of action.

"Bullying" is defined on page one. Some examples of bullying are:

- A. Physical – hitting, kicking, spitting, pushing, pulling, taking and/or damaging personal belongings or extorting money, blocking or impeding student movement, unwelcome physical contact.
- B. Verbal – taunting, malicious teasing, insulting, name calling, making threats.
- C. Psychological – spreading rumors, manipulating social relationships, coercion, or engaging in social exclusion/shunning, extortion, or intimidation.
- D. "Cyberbullying" – the use of information and communication technologies such as e-mail, cell phone and pager text messages, instant messaging (IM), defamatory personal web sites, and defamatory online personal polling web sites, to support deliberate, repeated, and hostile behavior by an individual or group, that is intended to harm others."

The Board recognizes that cyberbullying can be particularly devastating to young people because:

1. cyberbullies more easily hide behind the anonymity that the Internet provides;
2. cyberbullies spread their hurtful messages to a very wide audience with remarkable speed;
3. cyberbullies do not have to own their own actions, as it is usually very difficult to identify cyberbullies because of screen names, so they do not fear being punished for their actions; and
4. the reflection time that once existed between the planning of a prank – or a serious stunt – and its commission has all but been erased when it comes to cyberbullying activity.

Cyberbullying includes, but is not limited to the following:

1. posting slurs or rumors or other disparaging remarks about a student on a web site or on weblog;
2. sending e-mail or instant messages that are mean or threatening, or so numerous as to drive-up the victim's cell phone bill;
3. using a camera phone to take and send embarrassing photographs of students;
4. posting misleading or fake photographs of students on web sites.

"Harassment" includes, but is not limited to, any act which subjects an individual or group to unwanted, abusive behavior of a nonverbal, verbal, written or physical nature on the basis of age, race, religion, color, national origin, marital status or disability (sexual orientation, physical characteristic, cultural background, socioeconomic status, or geographic location).

"Intimidation" includes, but is not limited to, any threat or act intended to tamper, substantially damage or interfere with another's property, cause substantial inconvenience, subject another to offensive physical contact or inflict serious physical injury on the basis of race, color, religion, national origin or sexual orientation.

"Menacing" includes, but is not limited to, any act intended to place a school employee, student, or third party in fear of imminent serious physical injury.

"Harassment, intimidation, or bullying" means any act that substantially interferes with a student's educational benefits, opportunities, or performance, that takes place on or immediately adjacent to school grounds, at any school-sponsored activity, on school-provided transportation or at any official school bus stop, and that has the effect of:

- A. physically harming a student or damaging a student's property;
- B. knowingly placing a student in reasonable fear of physical harm to the student or damage to the student's property; or
- C. creating a hostile educational environment.

"Staff" includes all school employees and Board members.

"Third parties" include, but are not limited to, coaches, school volunteers, parents, school visitors, service contractors, vendors, or others engaged in District business, and others not directly subject to school control at inter-district or intra-district athletic competitions or other school events.

For a definition of and instances that could possibly be construed as **hazing**, consult Policy 5516.

Privacy/Confidentiality

The School District will respect the privacy of the complainant, the individual(s) against who the complaint is filed, and the witnesses as much as possible, consistent with the Board's legal obligations to investigate, to take appropriate action, and to conform with any discovery or disclosure obligations. All records generated under this policy and its related administrative guidelines shall be maintained as confidential to the extent permitted by law.

To the extent appropriate in conducting a thorough investigation and/or as legally permitted, confidentiality will be maintained during the investigation process.

Notification

Notice of this policy will be **annually** distributed to all students enrolled in the School District, their parents and/or guardians and employees. The policy will also be distributed to organizations in the community having cooperative

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
 <p>Visit www.ashwaubenon.k12.wi.us for interactive, up-to-date school event calendars!</p>	<p>SEPTEMBER</p> <p>1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30</p>	<p>NOVEMBER</p> <p>1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30</p>				<p>1</p> <p>Coed Var CrossCountry @ Kimberly Girls JV Volleyball @ Kimberly Homecoming Dance SAT Test (National Date)</p>
	<p>2</p> <p>Packers vs Broncos, 3:15p</p>	<p>3</p> <p>Boys Frosh Football vs BayPort Boys JV Football @ BayPort PV3 Vball @ Depere 1 Depere 3 @ PV1 Vball Depere 2 @ PV 2 Vball Math Club Art Club Around the World Club</p>	<p>4</p> <p>Boys Soccer @ GBPreble PV2 Vball Practice PV3 Vball Practice Special Friends Lunch (Barnes, Anvelink) Grade 1 Special Guest for Lunch APPL Session 1</p>	<p>5</p> <p>PV2 Vball Practice PV3 Vball Practice Special Friends Lunch (Charlier, Demerath) APPL Session 1</p>	<p>6</p> <p>1/2 Day for AHS: Conferences Boys Frosh Football vs W.DePere Coed Var CrossCountry @ BayPort Girls Frosh Volleyball vs Pulaski Girls Var Swim @ Sheb.South Girls Volleyball @ Sheb.South Parent-Teacher Conferences Denmark 1 @ PV3 Vball PV1 Vball @ Denmark 2 Special Friends Lunch (Kupsh, Marto) PTO Meeting Grade 4 Special Guest for Lunch APPL Session 1</p>	<p>7</p> <p>Boys Var Football @ Sheb.North PV2 Vball Practice PV3 Vball Practice APPL Session 1</p>
<p>9</p> <p>Packers @ Falcons, 7:20p</p>	<p>10</p> <p>School Board Meeting @ DO, 6:30p AMPA Meeting Boys Frosh Football @ Sheb.North Boys JV Football vs Sheb.North Pulaski 1 @ PV2 Vball PV3 Vball @ Pulaski 2 PV1 Vball @ Pulaski 3 Art Club Math Club</p>	<p>11</p> <p>Girls Volleyball @ BayPort PV3 Vball Practice PV2 Vball Practice Special Friends Lunch (Loewenhagen, Severson) Grade 2 Special Guest for Lunch APPL Session 1</p>	<p>12</p> <p>PSAT Test (National Date) PV3 Vball Practice PV2 Vball Practice Special Friends Lunch (Scott, Verrier) Date With Dad APPL Session 1</p>	<p>13</p> <p>Boys Frosh Football vs DePere Coed Var CrossCountry @ Manitowoc Girls Var Swim vs BayPort Girls Volleyball vs Pulaski Depere 3 @ PV3 Vball Depere 2 @ PV1 Vball PV2 Vball @ Depere 1 Special Friends Lunch (Yurek, Wich) Date With Dad Grade 3 Special Guest for Lunch Scholastic Book Fair APPL Session 1</p>	<p>14</p> <p>Boys Var Football @ NotreDame PV2 Vball Practice PV3 Vball Practice</p>	<p>15</p>
<p>16</p> <p>Packers vs Rams, Noon</p>	<p>17</p> <p>Boys Frosh Football @ NotreDame Boys JV Football vs NotreDame Jaguar Backers Meeting PV3 Vball @ W.Depere 2 W.Depere 1 @ PV 2 Vball Art Club</p>	<p>18</p> <p>Girls Var Swim @ Sheb.North Parent Faculty Club Meeting Date with Dad APPL Session 1</p>	<p>19</p> <p>Wall Climb Market Day Pick-up APPL Session 1</p>	<p>20</p> <p>8th Boys Bball Tryout 7th Boys Bball Tryout APPL Session 1</p>	<p>21</p> <p>Student Council Social APPL Session 1</p>	<p>22</p> <p>ACT Test (National Date)</p>
<p>23</p> <p>Packers @ Vikings, 3:15p</p>	<p>24</p> <p>School Board Meeting @ DO, 6:30p PV1 Bball Practice PV2 Bball Practice Wall Climb Art Club Grades 3-5 WKCE Testing Opens</p>	<p>25</p> <p>PV1 Bball Practice PV2 Bball Practice Wall Climb</p>	<p>26</p> <p>1/2 Day for K-12, No 4K</p>	<p>27</p> <p>No School Girls Var Swim @ Sheb.South</p>	<p>28</p> <p>No School Girls Var Swim @ Sheb.South</p>	<p>29</p>
<p>30</p>	<p>31</p> <p>Art Club</p>					

INDIVIDUAL SCHOOL EVENTS ARE COLOR CODED AS FOLLOWS:

■ District (DO)
 ■ High School (HS)
 ■ Parkview (PV)
 ■ Valley View (VV)
 ■ Pioneer (PI)
 ■ Cormier (CM)

Shaded days indicate no school or early dismissal for all or some schools.

October 2011

agreements with the schools. Additionally, the policy will be posted in conspicuous locations in all school buildings and departments within the District and discussed with students, as well as incorporated into the teacher, student, and parent/guardian handbooks. State and Federal rights posters on discrimination and harassment shall also be posted at each building. All new hires will be required to review and sign off on this policy and the related complaint procedure.

The School District will also provide a copy of the policy to any person who requests it

Records and Reports

Records will be maintained on the number and types of reports made, and sanctions imposed for incidents found to be in violation of the bullying policy.

An annual summary report shall be prepared and presented to the School Board, which includes trends in bullying behavior and recommendations on how to further reduce bullying behavior. The annual report will be available to the public.

Education and Training

In support of this policy, the Board promotes preventative educational measures to create greater awareness of bullying behavior. The Superintendent or designee shall provide appropriate training to all members of the School District community related to the implementation of this policy and its accompanying administrative guidelines. All training regarding the Board's policy and administrative guidelines on bullying will be age and content appropriate.

The complaint procedure established by the Superintendent as set forth in AG 5517.01 shall be followed.

Wis. Stat. 118.46
Revised 9/13/10

SCHOOL PERFORMANCE REPORT (NEOLA 2700.01)

The Board of Education believes that a vital component of the District's educational programs is ensuring that parents and other individuals are informed of the performance of the schools and the school district. To this end, the Board has adopted this policy.

State School Performance Report

The Board of Education will publish an annual school and school district performance report including all information prescribed by statute. By January 1st of each year the School Board shall notify the parents of each student enrolled in the District of the right to request a school and school district performance report. Parents shall be notified that the performance report will be provided to the parent electronically unless the parent requests a written copy of the report. By May 1st, the Board shall distribute copies of the report to those who have requested, the report including, students enrolled in charter schools located in the District, that have requested the report.

The annual school and school district report shall be made available on the District's internet website for public viewing and will be prepared according to State Statute.

Title I Provisions of the School Performance Report

In any year that the District receives Title I funding, its school performance report must also include the following information:

115.38, Wis. Stats.
20 U.S.C. 6311

ASBESTOS HAZARD (NOTICE AS PER NEOLA 8431.01)

The Board of Education recognizes its responsibility to provide students, employees, and visitors with a safe and healthful environment. Accordingly, the Board directs the Superintendent to ensure that the District satisfies its obligations to deal with asbestos building materials in any building that is leased, owned, or otherwise used by the District as a school building as required under State and Federal law including, but not limited to, the Asbestos Hazard Emergency Response Act of 1986 ("AHERA"). To this end, the Board authorizes the Superintendent to designate an individual responsible for ensuring that the District satisfies its responsibilities under AHERA. This individual will, at a minimum develop and administer an Asbestos Management Plan as required by law. The Plan will address all requirements under AHERA including, but not limited to, inspection, reinspection, periodic surveillance, training and recordkeeping requirements.

The Superintendent will also ensure that at least once each school year, the District provides written notice to parents, employees and employee organizations regarding the availability of the District's Asbestos Management Plan and any response actions taken or planned.

20 U.S.C. 4011 et seq.
Asbestos Hazard Emergency Response Act of 1986 (AHERA)
Asbestos School Hazard Abatement Reauthorization Act of 1990
40 C.F.R. 763

FOOD SERVICES (NEOLA 8500)

The Board of Education shall provide cafeteria facilities in all school facilities where space and facilities permit, and will provide food service for the purchase and consumption of lunch for all students.

The Board shall also provide a breakfast program in accordance with procedures established by the Department of Public Instruction.

The food-service program shall comply with Federal and State regulations pertaining to the selection, preparation, delivery, consumption, and disposal of food and beverages as well as to the fiscal management of the program.

Lunches sold by the school may be purchased by students and staff members and community residents in accordance with the administrative guidelines established by the Superintendent.

The operation and supervision of the food-service program shall be the responsibility of the Child Nutrition Coordinator and the Director of Business Services. Food services shall be operated on a self-supporting basis with revenue from students, staff, Federal reimbursement, and surplus food. The Board shall assist the program by furnishing available space, initial major equipment, and utensils. Maintenance and replacement of equipment is the responsibility of the program.

A periodic review of the food-service accounts shall be made by the Director of Business Services. Any surplus funds from the National School Lunch Program shall be used to reduce the cost of the service to students or to purchase cafeteria equipment. Surplus funds from a-la-carte foods may accrue to the food service program.

The Superintendent shall establish administrative guidelines for the conduct of the school lunch program that shall include provisions for:

- A. the maintenance of sanitary, neat premises free from fire and health hazards;
- B. the preparation and consumption of food;
- C. the purchase of foods and supplies in accordance with law;
- D. the accounting and disposition of food-service funds;
- E. the safekeeping and storage of food and food equipment.

No foods or beverages, other than those associated with the District's food-service program, are to be sold during food-service hours.

115.34-115.345, 120.10(16), 120.13(10), Wis. Stats.
7 C.F.R. 210, 215, 220, 240

HOMELESS STUDENTS (NEOLA 5111.01)

Children who meet the Federal definition of "homeless" will be provided a free and appropriate public education in the same manner as all other students of the District and will not be stigmatized or segregated on the basis of their status as homeless. No homeless student will be denied enrollment based on a lack of proof of residency. No Board policy, administrative guideline, or practice will be interpreted or applied in such a way as to inhibit the enrollment, attendance, or school success of homeless children.

Homeless students will be provided services comparable to other students in the District including:

- A. transportation services;
- B. educational services for which the homeless student meets eligibility criteria including services provided under Title I of the Elementary and Secondary Education Act or similar State and local programs, educational programs for children with disabilities, and educational programs for students with limited English proficiency;
- C. programs in vocational and technical education;
- D. programs for gifted and talented students; and
- E. school nutrition programs.

The Superintendent will appoint a Liaison for Homeless Children who will perform the duties as assigned by the Superintendent. Additionally, the Liaison will coordinate and collaborate with the State Coordinator for the Education of Homeless Children and Youth as well as with community and school personnel responsible for the provision of education and related services to homeless children and youths.

42 U.S.C. 11431 et seq.

CELL PHONES & ELECTRONIC COMMUNICATION DEVICES (NEOLA 5518)

Students are generally prohibited from using or displaying in plain sight electronic communication devices (ECDs) including, but not limited to, cell phones and pagers during the school day, in school buildings and vehicles, and at all school sponsored activities. However, the Board of Education recognizes the value of students maintaining communication with their parents/guardians and other appropriate persons for health, safety and educational purposes. Therefore, possession and use of ECDs may be permitted only if use by the student is determined to be for a medical, school, educational, vocational, or other legitimate use. Such possession or use of an ECD may not, in any way:

- A. disrupt the educational process in the School District;
- B. endanger the health or safety of the student or anyone else;

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November 2011

- C. invade the rights of others at school;
- D. involve illegal or prohibited conduct of any kind.

Possession of a cellular telephone or other ECD by a student is a privilege, which may be forfeited by any student who fails to abide by the terms of this policy, or otherwise engages in misuse of this privilege.

Violations of this policy may result in disciplinary action against the student, up to and including expulsion.

Any student possessing an ECD shall be responsible for its care. At no time shall the District be responsible for preventing theft, loss or damage to any ECD.

The Superintendent/designee shall prepare guidelines consistent with this policy.

118.258 Wis. Stats.

ENGLISH LANGUAGE LEARNER PROGRAMS

Parents of students identified with limited English proficiency will be notified of the district's ELL (English Language Learner) program. This notification will include the procedures for registering for this program and the parental consent requirement for student placement into this program.

HUMAN GROWTH AND DEVELOPMENT (NOTICE AS PER NEOLA 2414)

Elementary

Instruction for Human Growth and Development is presented to students in fifth grade. Boys receive instruction from a male counselor; girls receive instruction from either a female counselor or female school nurse. The program explains the physical and emotional changes that occur with puberty as well as the need for proper personal hygiene. Detailed curriculum and instructional materials can be reviewed by calling a counselor at the appropriate school.

Middle School / High School

According to the Wisconsin Department of Public Instruction mandates, all Wisconsin students must receive the equivalent of 1/2 credit in health education somewhere between grades 7 and 12. Ashwaubenon students are able to complete part of this requirement as part of their 7th & 8th grade curriculum. Classes consist of general health education concepts which include, but are not limited to, basic nutrition, mental health, first aid and CPR training, personal hygiene, human reproduction, sexually transmitted diseases, and safe and healthful living. Students who do not successfully complete the health course requirement at Parkview will be required to repeat the course during their high school career. Completion of this requirement, while at Parkview, enhances the flexibility with which students are able to schedule other elective class offerings during their high school years. Parents who would like to review course materials or who have questions regarding the specific topics covered should contact the course instructors.

SEARCH AND SEIZURE (NEOLA 5771)

The Board of Education has charged school authorities with the responsibility of safeguarding the safety and well-being of the students in their care. In the discharge of that responsibility, school authorities may search school property such as lockers used by students or the person or property, including vehicles, of a student, in accordance with the following policy.

School Property

The Board acknowledges the need for in-school storage of student possessions and shall provide storage places, including desks and lockers, for that purpose. Desks and lockers are public property and school authorities may make reasonable regulations regarding their use. The District retains ownership and possessory control of student desks and lockers and the same may be searched at random by school personnel at any time. A showing of reasonable cause or suspicion is not a necessary precondition to a search under this paragraph. Students shall not have an expectation of privacy in lockers, desks, or other school property as to prevent examination by a school official. The Board directs the school principals to provide students with written notice of this policy at least annually and that routine inspections be done at least annually of all such storage places.

The Board directs that the searches may be conducted by the Superintendent, building principals, assistant principals, and/or Police Liaison Officer.

Student Person and Possessions

The Board recognizes that the privacy of students or his/her belongings may not be violated by unreasonable search and seizure and directs that no student be searched without reasonable suspicion that the search will turn up evidence that the student has violated or is violating either a particular law or a particular rule of the school. Any search under this paragraph must be reasonable in scope and reasonable in the manner in which it is conducted. The extent of the search will be governed by the seriousness of the suspected infraction, the student's age and gender, the student's disciplinary history, and any other relevant circumstances or information.

This authorization to search shall also apply to all situations in which the student is under the jurisdiction of the Board.

Parking Permit Required

Permission for a student to bring a vehicle on school property shall be conditioned upon written consent of the search of the vehicle and all containers inside the vehicle by a school administrator with reasonable suspicion to believe the search will produce evidence of a violation of a particular law, a school rule, or a condition that endangers the safety or health of the student driver or others.

Except as provided below, a request for the search of a student or a student's possessions will be directed to the principal. S/He shall attempt to obtain the freely-offered, written consent of the student to the inspection; however, provided there is reasonable suspicion pursuant to the above paragraphs, s/he may conduct the search without such consent. Whenever possible, a search will be conducted by the principal in the presence of the student and a staff member other than the principal. A search prompted by the reasonable suspicion that health and safety are immediately threatened will be conducted with as much speed and dispatch as may be required to protect persons and property.

Search of a student's person or intimate personal belongings shall be conducted by a person of the student's gender, in the presence of another staff member of the same gender, and in a manner that is minimally intrusive to the student based on the reasonable suspicion justifying the search.

Use of Dogs

The Board authorizes the use of specially-trained dogs to detect the presence of drugs and devices such as bombs on school property under the following conditions:

- A. The presence of the dogs on school property is authorized in advance by the Superintendent, except in emergency situations, or is pursuant to a court order or warrant.
- B. The dog must be handled by a law enforcement officer or certified organization specially trained to safely and competently work with the dog.
- C. The dog is represented by the Sheriff or Chief of the law enforcement agency providing the service as capable of accurately detecting drugs and/or devices.

The principal shall be responsible for the prompt recording in writing of each student search, including the reasons for the search; information received that established the need for the search and the name of informant, if any; the persons present when the search was conducted; any substances or objects found and the disposition made of them; and any subsequent action taken. The principal shall be responsible for the custody, control, and disposition of any illegal or dangerous substance or object taken from a student.

The Superintendent may request the assistance of a law enforcement agency in implementing any aspect of this policy. Where law enforcement officers participate in a search on school property or at a school activity pursuant to a request from the Superintendent, the search shall be conducted by the law enforcement officers at the direction of a District official. Law enforcement searches conducted independent of any District official request or direction shall be conducted based on standard applicable to law enforcement.

Anything found in the course of a search pursuant to this policy which constitutes evidence of a violation of a particular law or school rule or which endangers the safety or health of any person shall be seized and properly catalogued for use as evidence if appropriate. Seized items shall be returned to the owner if the items may be lawfully possessed by the owner. Seized items that may not lawfully be possessed by the owner shall be turned over to law enforcement.

The Superintendent/designee shall prepare administrative guidelines to implement this policy and shall provide students and staff with written notice of this policy and guidelines at least annually.

118.325 Wis. Stats.

948.50, Wis. Stats.

Wisconsin Const. Art. 1 Section 11

U.S. Constitution, 4th Amendment

Revised 6/9/08

NONDISCRIMINATION AND ACCESS TO EQUAL EDUCATIONAL OPPORTUNITY (NEOLA 2260)

The Board of Education is committed to providing an equal educational opportunity for all students in the District.

The Board of Education does not discriminate on the basis of any characteristic protected under State or Federal law including, but not limited to, sex, race, color, religion, national origin, ancestry, creed, pregnancy, marital status, parental status, sexual orientation, or physical, mental, emotional, or learning disability in any of its student program and activities.

In order to achieve the aforesaid goal, the Board directs the Superintendent to:

- A. **Curriculum Content**
review current and proposed courses of study and textbooks to detect any bias based upon race; color; age; pregnancy; marital or parental status; sex or sexual orientation; religion; national origin; ancestry; culture; creed; or physical, mental, emotional, or learning disability, ascertaining whether or not supplemental materials, singly or taken as a whole, fairly depict the contribution of both sexes, various races, ethnic groups, etc. toward the development of human society;

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	NOVEMBER 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	JANUARY 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31		1 Senior yearbook pictures due PV2 Bball @ Depere 2 Depere 1 @ PV 1 PTO Meeting APPL Session 2	2 1/2 Day for K-8, No 4K Boys Var/JV/Frosh Basketball vs GBSouthwest Boys Var Hockey vs NotreDame Boys Var Swim @ Oshkosh West	3 Boys Var Wrestling @ Kaukauna Girls Var/JV/Frosh Basketball vs Marshfield SAT Test (National Date)
	4 Packers @ Giants, 3:15p	5 Boys Var Hockey vs Fox Valley Stars PV1 Bball @ Bayview 1 Bayview 3 @ PV2 Bball Math Club Art Club Around the World Club	6 Boys Var/JV/Frosh Basketball @ Winneconne PV2 Bball Practice PV1 Bball Practice Wall Climb APPL Session 2	7 Knowledge Master Open PV2 Bball Practice PV1 Bball Practice Wall Climb APPL Session 2	8 Evening Conferences for AHS Boys Var/JV/Frosh Basketball @ BayPort Boys Var Wrestling @ DePere Parent-Teacher Conferences PV2 Bball @ Pulaski 3 Pulaski 2 @ PV3 Vball Choir & Tone Chime Concert APPL Session 2	9 Girls Var/JV/Frosh Basketball vs BayPort PV2 Bball Practice PV1 Bball Practice Wall Climb APPL Session 2
11 Packers vs Raiders, Noon	12 School Board Meeting @ DO, 6:30p Boys Var/JV/Frosh Basketball vs NotreDame Boys Var Hockey vs GBUnited PV2 Bball @ W.Depere 3 W.Depere 2 @ PV1 Bball Art Club Math Club	13 Blood Drive Concert Choir with Wind Ensemble Girls Var/JV/Frosh Basketball @ NotreDame Student Council Blood Drive PV1 Bball Practice PV2 Bball Practice Grade 6 Math Olympiad RIF Distribution Grades 4-5 Math Olympiad APPL Session 2	14 GAPP Meeting PV1 Bball Practice PV2 Bball Practice Grades 7-8 Math Olympiad Market Day Pick-up APPL Session 2	15 Boys Var Swim vs BayPort Pulaski 1 @ PV2 Bball PV1 Bball @ Pulaski 3 APPL Session 2	16 Boys Var Hockey Tourney Girls Var/JV/Frosh Basketball vs GBWest APPL Session 2	17 Boys Var/JV/Frosh Basketball @ GBWest Boys Var Hockey Tourney Boys Var Wrestling @ Kimberly
18 Packers @ Chiefs, Noon Mixed/Treble/Encore Concert Symphonic Concert	19 Boys Var Hockey @ Sheb.Co-op Jaguar Backers Meeting Art Club Winter Choir Concerts	20 Boys Var Wrestling Winter Choir Concerts Parent Faculty Club Meeting APPL Session 2	21 APPL Session 2	22 Boys Var/JV/Frosh Basketball vs Pulaski Boys Var Hockey Girls Var/JV/Frosh Basketball @ Kaukauna APPL Session 2	23 No school: Winter Break	24
25 Packers vs Bears, 7:20p	26 No school: Winter Break	27 No school: Winter Break	28 No school: Winter Break Boys Var Basketball @ Shawano Kress Tourney Girls Var/JV Basketball AHS	29 No school: Winter Break Boys JV Basketball @ Shawano Kress Tourney Girls Var/JV Basketball AHS	30 No school: Winter Break	31

INDIVIDUAL SCHOOL EVENTS ARE COLOR CODED AS FOLLOWS:

■ District (DO)
 ■ High School (HS)
 ■ Parkview (PV)
 ■ Valley View (VV)
 ■ Pioneer (PI)
 ■ Cormier (CM)

Shaded days indicate no school or early dismissal for all or some schools.

December 2011

provide that necessary programs are available for students with limited use of the English language;

B. Staff Training

develop an ongoing program of staff training and in-service training for school personnel designed to identify and solve problems of race; color; religion; age; pregnancy; marital or parental status; sex or sexual orientation; physical, mental, emotional, or learning disability; national origin; ancestry; creed; cultural; or other bias in all aspects of the program;

C. Student Access

review current and proposed programs, activities, facilities, and practices to ensure that all students have equal access thereto and are not segregated on the basis of race; color; religion; age; creed; pregnancy; marital or parental status; sex or sexual orientation; physical, mental, emotional, or learning disability; national origin; or ancestry, in any duty, work, play, classroom, or school practice, except as may be permitted under State regulations;

D. District Support

require that like aspects of the District program receive like support as to staff size and compensation, purchase and maintenance of facilities and equipment, access to such facilities and equipment, and related matters;

E. Student Evaluation

require that tests, procedures, or guidance and counseling materials, which are designed to evaluate student progress, rate aptitudes, analyze personality, or in any manner establish or tend to establish a category by which a student may be judged, are not differentiated or stereotyped on the basis of race; color; religion; age; creed; pregnancy; marital or parental status; sex or sexual orientation; physical, mental, emotional, or learning disability; or national origin.

The Superintendent shall appoint and publicize the name of the compliance officer whose responsibility it will be to ensure that Federal and State regulations are complied with and that any inquiries or complaints regarding discrimination or equal access are dealt with promptly in accordance with law. S/He shall also ensure that proper notice of nondiscrimination for Title II, Title VI, and VII of the Civil Rights Act of 1964, Title IX of the Education Amendment Act of 1972, and Section 504 of the Rehabilitation Act of 1973 is provided to students, their parents, staff members, and the general public.

The Superintendent shall attempt annually to identify children with disabilities, ages 3-21, who reside in the District but do not receive public education. In addition, s/he shall establish procedures to identify students with limited English proficiency and to assess their ability to participate in District programs.

118.13 Wis. Stats.
Pl. 9, 41, Wis. Adm. Code
Fourteenth Amendment, U.S. Constitution
20 U.S.C. Section 1681, Title IX of Education Amendments Act
20 U.S.C. Section 1701 et seq., Equal Educational Opportunities Act of 1974
29 U.S.C. Section 794, Rehabilitation Act of 1973
42 U.S.C. Section 2000 et seq., Civil Rights Act of 1964
42 U.S.C. 12101 et seq., The Americans with Disabilities Act of 1990
Vocational Education Program Guidelines for Eliminating Discrimination and Denial of Services, Department of Education, Office of Civil Rights, 1979

Revised 11/9/09

Revised 11/22/10

STUDENT DISCRIMINATION COMPLAINT PROCEDURE (ADMINISTRATIVE GUIDELINE)

This complaint procedure shall be followed for all student discrimination complaints, including sexual and non-sexual harassment. However, if a student or his or her parent/guardian is alleging discrimination on the basis of disability because the Ashwaubenon School District has either (1) failed to properly identify the student as a qualified student with a disability under Section 504 of the Rehabilitation Act of 1973, or (2) failed to provide reasonable accommodations to a qualified student with a disability, they are referred to Board Policy and Rule No. 342.2 for a description of the disability complaint procedure.

Reporting

In addition to the student complaint procedure described below, any employee who has reasonable cause to suspect that a child has been discriminated against or harassed by an adult, or another student, shall immediately report such suspicion to the building principal/designee. Any employee who observes student to student harassment of any form shall take reasonable action to stop the harassment and shall report the incident to the building principal/designee. The building principal/designee shall investigate reports of suspected discrimination, including harassment, and take reasonable action to end discrimination, including harassment, when such conduct of an employee or student has been confirmed.

Third party witnesses are strongly encouraged to report observed incidents of discrimination, including harassment, to the administration.

Informal Complaints

The Ashwaubenon School District encourages the informal and voluntary resolution of complaints under the district's discrimination policy. All students who believe they have been subjected to discrimination, including harassment, or any

parents/guardians who believe their child has been subjected to discrimination, including harassment, should report the incident(s) to the principal/designee.

Because it is the intent of the Ashwaubenon School District to create an atmosphere free from discrimination, including harassment and intimidation, complaints will be treated fairly and promptly. If a student or parent is not comfortable with making a complaint to the principal/designee, the complaint may be made to a guidance counselor, psychologist, teacher, or other administrator, with the understanding that incidents must be reported to the administration for review and action. The employee receiving the complaint shall report the complaint to the building principal/designee.

The District's Director of Pupil Services, the person designated to coordinate discrimination/harassment complaints, shall be informed of any complaints. Informal complaints will be resolved through discussion and an informal investigation of the alleged conduct as necessary to resolve the complaint. The building principal/designee shall initiate a discussion and investigation in response to any report of alleged discrimination, including harassment, within five (5) days of the receipt of such a complaint.

If informal discussion and investigation between the complainant and the person (i.e., employee or student) accused of discriminatory, including harassing, conduct, does not yield a resolution, then the complainant may initiate the formal process. The building principal/designee shall inform the complainant of his or her right to file a formal complaint and provide him or her with a copy of the Board's related policies.


Formal Complaints

If a student, or the student's parent/guardian, believes the Ashwaubenon School District or any part of the school organization, its employees or students have failed to follow the law and rules of State Statute 118.13, or any other laws referenced in Policy 411, or in some way discriminated against a student, including harassment, on the basis of sex, race, national origin, ancestry, religion, color, creed, pregnancy, marital or parental status, sexual orientation, or physical, mental, emotional or learning disability or handicap, that person may file a written complaint with the Director of Pupil Services, Ashwaubenon School District, 1055 Griffiths Lane, Green Bay WI 54304, using the following procedures:

1. The complainant will prepare and sign a written statement of the complaint and present it to the Director of Pupil Services, who will send written acknowledgement of receipt of the complaint to the complainant within 45 days. If the complainant files an oral complaint with the Director of Pupil Services and declines to reduce it to writing, the Director of Pupil Services shall reduce the complaint to writing and proceed with an investigation. All alleged incidences of discrimination, including harassment, must be submitted to the Director of Pupil Services within 85 (calendar) days of the alleged incident or the complaint will be considered untimely and dismissed without further investigation because the complainant waived his or her right to file a formal complaint.
 - a. Appeals under federal and state special education laws, 20 USC s. 1415 and Chapter 115 of the Wisconsin State Statutes relating to the identification, evaluation, educational placement, or the provision of a free appropriate public education of a child with a disability will be resolved through procedures outlined in the Special Education Handbook.
 - b. Complaints under 20 UCS s. 1221e-3 and 34 CFR ss. 300.660-300.662, formally referred to as EDGAR complaints, that the state or a subgrantee is violating a federal statute or regulation that applies to a program will be referred directly to the state superintendent of schools.
 - c. Alleged employee or student discriminatory or harassing conduct that may be criminal in nature shall be reported to the local law enforcement agency as required by law.
2. The Director of Pupil Services or other administrative designee will investigate the complaint and attempt to resolve it.

A written determination of the complaint will be made within 70 days of receiving the complaint unless the parties agree in writing to an extension of time. The complainant will receive a copy of the written determination. If a resolution cannot be achieved and the complainant disagrees with the determination of the Director of Pupil Services/designee, the complainant may appeal such determination to the Board. Such an appeal must be filed with the District Administrator within seven (7) days of the date the written report is mailed to the complainant (unless an extension of time has been agreed to).
3. A written determination of the complaint will be made by the Board within 90 days of the date the initial written complaint was filed with the Director of Pupil Services unless the parties agree to an extension of time.
4. The complainant shall be notified of the right to appeal a negative determination by the Board. The person has the right to appeal the decision to the state superintendent of schools within 30 days of the Board's decision.
5. The complainant may appeal directly to the state superintendent if the Director of Pupil Services has not provided written acknowledgment within 45 days of receipt of the complaint or if the Board has not made a determination within 90 days of initial receipt of the written complaint when the complainant has filed an appeal to the Board. Appeals should be addressed to State Superintendent of Schools, Wisconsin Department of Public Instruction, 125 S. Webster Street, P.O. Box 78412, Madison WI 53707.

Any student or parent/guardian may file a discrimination, including harassment, complaint directly with the U.S. Department of Education, Office of Civil Rights, within 180 days of the date of discrimination, including harassment, at the following address:

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1 Packers vs Lions, Noon	2 No school: Winter Break	3 First day of school after Winter Break Boys Var/JV/Frosh Basketball vs Antigo Girls Var/JV/Frosh Basketball @ Pulaski 8th Girls Bball Tryouts 7th Girls Bball Tryouts APPL Session 2	4 PV 1 Bball Practice PV 2 Bball Practice Grades 1,3,5 Vision Screening APPL Session 2	5 Boys Var Wrestling vs Pulaski PV 1 Bball Practice PV 2 Bball Practice PTO Meeting APPL Session 2	6 Boys Var/JV/Frosh Basketball @ Sheb. South Boys Var Hockey vs Sheb.Co-op Boys Var Swim @ Lawrence University Girls Var/JV/Frosh Basketball vs Sheb. South PV 1 Bball Practice PV 2 Bball Practice APPL Session 2	7 Boys Var Hockey @ BayPort Boys Var Swim @ Neenah Boys Var Wrestling @ Oconto Falls
8	9 School Board Meeting @ DO, 6:30p AMPA Meeting PV 2 Bball Practice PV 1 Bball Practice Math Club Art Club Math Club	10 Boys Var Swim @ GBUnited Girls Var/JV/Frosh Basketball vs Sheb. North Boys Var/JV/Frosh Basketball @ Shawano Wrest Bayview @ PV Grade 6 Math Olympiad Grades 4-5 Math Olympiad APPL Session 2	11 GAPP Meeting Post Prom Meeting PV 2 Bball Practice PV 1 Bball Practice Grades 7-8 Math Olympiad APPL Session 2	12 Boys Var Swim @ Pulaski Boys Var Wrestling @ GBPreble-East Lomb 1 Bball @ Lomb 1 Lomb 2 @ PV 2 Bball APPL Session 2	13 Boys Var/JV/Frosh Basketball @ Sheb. North Boys Var Hockey @ DePere Co-op Boys Var Wrestling @ Freedom PV 2 Bball Practice PV 1 Bball Practice	14 Boys Var Hockey @ GBUnited Boys Var Swim @ Neenah Boys Var Wrestling @ Freedom
15	16 Girls Var/JV/Frosh Basketball @ Manitowoc Jaguar Backers Meeting PV 1 Bball Practice PV 2 Bball Practice Art Club	17 Boys Var/JV/Frosh Basketball vs Manitowoc Boys Var Swim @ Manitowoc PV 1 Bball Practice PV 2 Bball Practice PV Wrest @ Bayview Parent Faculty Club Meeting APPL Session 2	18 PV 1 Bball Practice PV 2 Bball Practice APPL Session 2	19 1/2 Day for AHS: Finals Boys Var Wrestling vs BayPort PV 2 Bball @ Lomb 1 Lomb 2 @ PV 1 Bball Family Gym Night APPL Session 2	20 1/2 Day K-12, No 4K: AHS Finals & End of 2nd Term Boys Var/JV/Frosh Basketball @ GBSouthwest Boys Var Hockey vs Manitowoc Co-op Girls Var/JV/Frosh Basketball vs GBSouthwest	21 Boys Var Hockey vs Cedarburg Boys Var Wrestling @ BayPort
22	23 School Board Meeting @ DO, 6:30p Boys Var Hockey @ Pulaski-Shawano PV 2 Bball Practice PV 1 Bball Practice Art Club	24 Boys Var Hockey @ Oshkosh West Boys Var Swim vs Sheb.North Wrest LC/Redsmith @ PV KMO Competition APPL Session 2	25 PV 2 Bball Practice PV 1 Bball Practice Market Day Pick-up APPL Session 2	26 Boys Var Swim vs Sheb.South Boys Var Wrestling @ Sheb.North Girls Var/JV/Frosh Basketball @ BayPort PV 1 Bball @ W.Depere 1 W.Depere 2 @ PV2 Bball APPL Session 2	27 Boys Var/JV/Frosh Basketball vs BayPort Boys Var Hockey vs Waupaca PV 2 Bball Practice PV 1 Bball Practice APPL Session 2	28 Boys Var Hockey vs Neenah Boys Var Wrestling @ Sturgeon Bay SAT Test (National Date) UWGB Jazz Festival
29	30 Boys Var Hockey @ NotreDame Girls Var/JV/Frosh Basketball vs NotreDame PV 2 Bball @ Depere 2 Depere 1 @ PV 1 Art Club	31 Boys Var/JV/Frosh Basketball @ NotreDame Wrest Lomb/Edison @ PV APPL Session 2		DECEMBER 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	FEBRUARY 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29	 Visit www.ashwaubenon.k12.wi.us for interactive, up-to-date school event calendars!

INDIVIDUAL SCHOOL EVENTS ARE COLOR CODED AS FOLLOWS:

■ District (DO) ■ High School (HS) ■ Parkview (PV) ■ Valley View (VV) ■ Pioneer (PI) ■ Cormier (CM)

Shaded days indicate no school or early dismissal for all or some schools.

January 2012

Office of Civil Rights, Chicago Office
U.S. Department of Education
111 North Canal St., Suite 1053
Chicago, IL 60606-7204
PH: (312) 886-8434; FAX# (312) 353-4888; TDD: (312)353-2540

6. Public notice of the Ashwaubenon School District's pupil non-discrimination, including harassment, policies will be provided annually and will include the name or title, address, and telephone number of the designated employee, that is, the Director of Pupil Services, who will be the designated Coordinator and receive student discrimination complaints, including harassment, with an abbreviated description of the complaint procedure. A student non-discrimination statement with an abbreviated description of the complaint procedure will be included in student and staff handbooks, and in course selection handbooks and other published materials distributed to the public that describe school activities and opportunities, as determined by the administration to be appropriate.

Maintenance of Complaint Records

Records of all complaints shall be kept for seven (7) years beyond the student's final year of education in the district for the purpose of documenting compliance with this policy. The records shall include information on all levels of the complaint and any appeals. The records should include:

1. The name of the complainant and his/her title or status.
2. The date the complaint was filed.
3. The specific allegation made and any corrective action requested by the complainant.
4. The name(s) of the respondents.
5. The levels of processing followed, and the resolution, date and decision making authority at each level.
6. A summary of facts and evidence presented by each party involved.
7. A statement of the final resolution and the nature and dates of any corrective or remedial action taken.

Retaliation

Retaliation against anyone reporting or thought to have reported discriminatory, including harassment, behaviors is prohibited. Such retaliation shall be considered a serious violation of the policy and shall be independent of whether a charge or informal complaint of harassment is substantiated. Encouraging others to retaliate also violates the policy.

PARENT PARTICIPATION IN TITLE I PROGRAMS (NEOLA 2261.01)

In accordance with the requirements of Section 1118 of Title I, programs supported by Title I funds must be designed and implemented in consultation with parents of the students being served.

Development of Administrative Guidelines for Parent Participation

The Superintendent shall ensure that the Title I plan under Section 6312 contains administrative guidelines which have been developed and approved by the District and parents of participating students and distributed to parents. The guidelines shall describe how:

- A. the District expects and encourages parents to be involved in the planning, review, and improvement of Title I programs, including their participation in the development of the plan under Section 1112 and the process for school review and improvement under Section 1116;
- B. meetings will be conducted with parents including provision for flexible scheduling and whatever assistance the District may be able to provide parents in order to better ensure their attendance at meetings, and for providing information in a language the parents can understand;
- C. meetings will include review and explanation of the curriculum, means of assessment, and the proficiency levels students are expected to achieve and maintain;
- D. opportunities will be provided for parents to formulate suggestions, interact and share experiences with other parents, and participate appropriately in the decision-making about the program and revisions in the plan;
- E. information concerning school performance profiles and their child's individual performance will be communicated to parents;
- F. parents will be provided with assistance (e.g., literacy training and technology) in providing help to their children in achieving the objectives of the program by such means as ensuring regular attendance, monitoring television-watching, providing adequate time and the proper environment for homework; guiding nutritional and health practices, and the like;
- G. timely responses will be given to parental questions, concerns, and recommendations;
- H. the District will provide coordination, technical assistance and other support necessary to assist Title I schools to develop effective parental participation activities to improve academic achievement and school performance;
- I. an annual evaluation of the parental involvement plan will be conducted with parents, identifying any barriers to greater parental involvement (such as limited English, limited literacy, economic disadvantage, disability, etc.) and how strategies will be devised to improve parental involvement and to revise, if necessary, this policy;
- J. the parental involvement plan will be coordinated with other programs, such as Head Start, Reading First, Early Reading First, Even Start, Parents as Teachers, and Home Instruction for Preschool Youngsters;
- K. other activities will be conducted as appropriate to the plan and State and Federal requirements.

The Superintendent shall also ensure that the guidelines include a school-parent compact developed jointly by the District and parents, which outlines the responsibilities of the school staff, the parents and the student for academic improvement. The school-parent compact shall include provisions addressing:

- A. the school's responsibility to provide high quality curriculum and instruction in a supportive, effective learning environment;
- B. parent's responsibility for such things as monitoring attendance, homework, extra-curricular activities, and excessive television watching; volunteering in the classroom; and positive use of extra-curricular time; and
- C. the importance of parent-teacher communication on an on-going basis through at least annual parent teacher conferences to discuss achievement and the compact; frequent progress reports to parents; reasonable access to staff; and to opportunities to observe and participate in classroom activities.

Informing Parents of Their Right to be Involved in Development and Administration of this Policy

The Superintendent shall also assure that each Title I participating school develops a specific plan, with parental involvement, which:

- A. convenes an annual meeting, at a convenient time, to which parents of participating children are invited and encouraged to attend, to explain the school's involvement under Title I, the requirements to develop this policy, and the parents' right to be involved;
- B. involves parents in an organized, on-going and timely way in the development, review, and improvement of parent involvement activities;
- C. provides participating students' parents with:
 1. timely information about the Title I programs;
 2. an explanation of the curriculum, the forms of academic assessment, and the proficiency levels expected;
 3. regular meetings, upon request by a parent, to make suggestions and receive response regarding their student's education;

Notice to Parents and Updating the Policy

The District will notify all parents of this policy, the guidelines, and the school-parent compact in a language understandable to the parents, to the extent practicable. Additionally, this policy will be made available to the local community and will be updated periodically to meet the changing needs of parents and the school.

20 U.S.C. 6318
34 C.F.R. Part 200 et seq.

TITLE I – PARENTS' RIGHT TO KNOW (NEOLA 2261.02)

In accordance with the requirement of Section 1111 of Title I, for each school receiving Title I funds, the Superintendent shall make sure that all parents of students in that school are notified that they may request, and the District will provide the following information on the student's classroom teachers:

- A. Whether the teacher(s) have met the State qualification and licensing criteria for the grade level and subject areas they are teaching.
- B. Whether the teacher(s) is teaching under any emergency or provisional status in which the State requirements have been waived.
- C. The undergraduate major of the teacher(s) and the area of study and any certificates for any graduate degrees earned.
- D. The qualifications of any paraprofessionals providing services to their child(ren).
- E. In addition, the parents shall be provided:
 1. information on the level of achievement of their child(ren) on the required State academic assessments;
 2. timely notice if the parent's child has been assigned, or has been taught for four (4) or more consecutive weeks by, a teacher who is not "highly qualified".

The notices and information shall be provided in an understandable format, and to the extent possible, in a language the parent(s) understand.

20 U.S.C. 6311, Elementary and Secondary Education Act of 1965
34 C.F.R. Part 200 et seq.


EXCEPTIONAL EDUCATION NEEDS

(NEOLA 2460 & excerpts from 'Model Local Education Agency Special Education Policies & Procedures' manual)

The Board of Education shall provide a free, appropriate public education to all eligible disabled persons ages three (3) through twenty-one (21) which complies with Federal and State laws and guidelines.

The Superintendent shall prepare whatever administrative guidelines are necessary to ensure effective implementation of the special education program.

66.30, 115.78 et seq., Wis. Stats.
PI. 11, Wis. Adm. Code
IDEA, 20 U.S.C. 1400 et seq.

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 PV 1 Bball Practice PV 2 Bball Practice APPL Session 3	2 Boys Var Wrestling vs Manitowoc Girls Var/JV/Frosh Basketball @ GBWest PV 1 Bball @Bayview 1 Bayview 3 @ PV2 Bball PTO Meeting APPL Session 3	3 Boys Var/JV/Frosh Basketball vs GBWest Boys Var Hockey vs BayPort Student Council Social APPL Session 3	4 Boys Var Swim @ Sheb.North Swing & Sweets Wrest @ LuxCasco
5 Cheer Team Showcase 2012	6 AMPA Meeting PV 1 Bball Practice PV 2 Bball Practice Wrest @ Denmark Math Club Art Club Around the World Club	7 Evening Conferences for K-8 Boys Var Hockey @ TBA Girls Var/JV/Frosh Basketball vs Pulaski Grade 6 Math Olympiad Parent/Teacher Conferences Parent/Teacher Conferences Grades 4-5 Math Olympiad Parent/Teacher Conferences Scholastic Book Fair APPL Session 3	8 Post Prom Meeting PV 2 Bball Practice PV 1 Bball Practice Grades 7-8 Math Olympiad APPL Session 3	9 1/2 Day for K-8, No 4K: Conferences Boys Var/JV/Frosh Basketball @ Pulaski Parent/Teacher Conferences Parent/Teacher Conferences Parent/Teacher Conferences Scholastic Book Fair APPL Session 3	10 1/2 Day for K-12, No 4K Girls Var/JV/Frosh Basketball vs GBEast	11 ACT Test (National Date) Boys Var Hockey vs Brookfield Central Snowball Dance
12	13 School Board Meeting @ DO, 6:30p Youth Options for Semester 1 (2012-13) Due PV 2 Bball @ W.Depere 3 W.Depere 2 @ PV 1 Bball Art Club Math Club	14 Blood Drive Boys Var/JV/Frosh Basketball @ GBEast Boys Var Hockey Regionals Student Council Blood Drive Wrest Den/Pul @ PV Science Olympiad Informational Mtg. APPL Session 3	15 GAPP Meeting PV 1 Bball Practice PV 2 Bball Practice Morning With Mom APPL Session 3	16 Girls Var/JV/Frosh Basketball @ GBPreble PV1 vs PV2 Bball Morning With Mom APPL Session 3	17 Boys Var/JV/Frosh Basketball vs GBPreble Boys Hockey Regional Finals 6th Bball Tryouts APPL Session 3	18 AHS Talent Show
19	20 Jaguar Backers Meeting Metro Math Meet 6th Bball Art Club	21 Boys Var Hockey Sectionals Girls Var/JV/Frosh Basketball @ GBSouthwest 6th Bball Wrest @ Pulaski Parent Faculty Club Meeting APPL Session 3	22 Market Day Pick-up APPL Session 3	23 Boys Var/JV/Frosh Basketball vs DePere K-12 Fasching Celebration 6th Bball APPL Session 3	24 Rolling Meadows Jazz Fest 6th Bball	25 Boys Var Hockey Sectional Finals
26	27 School Board Meeting @ DO, 6:30p Wall Climb Art Club Gr. 1, 3, 5 Vision Screening	28 Wall Climb Wrest @ Lombardi Science Olympiad APPL Session 3	29 Wall Climb APPL Session 3	JANUARY 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	MARCH 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	

INDIVIDUAL SCHOOL EVENTS ARE COLOR CODED AS FOLLOWS:

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Shaded days indicate no school or early dismissal for all or some schools.

February 2012

CHILD FIND

The Ashwaubenon School District identifies, locates, and evaluates all children with disabilities, regardless of the severity of their disability, who are in need of special education and related services, including children attending private schools, children who are made a ward of the state, county, or child welfare agency under chapter 54 or 880, children who are not yet three years of age, highly mobile children such as migrant and homeless children, and children who are suspected of being a child with a disability even though they are advancing from grade to grade.

34 CFR § 300.111; Wis. Stat. § 115.77(1m)(a)

REFERRAL

The school district accepts and processes referrals of children suspected to have a disability. The school district has written procedures for accepting and processing referrals. Licensed school personnel who reasonably believe a child has a disability are required to make a referral.

Prior to submitting a referral, the people required to make referrals inform the parents of their intent to make a referral. If the Ashwaubenon School District receives a referral for a child who is attending this school district under the Full-Time Open Enrollment law or a tuition waiver under Wis. Stat. § 121.84(1)(a) or (4), the Ashwaubenon School District provides the name of the child and related information to the local educational agency of residence. Whenever the Ashwaubenon School District receives a referral for a resident child attending school in another local educational agency under the Full-Time Open Enrollment law or a tuition waiver under Wis. Stat. § 121.84(1)(a) or (4), the Ashwaubenon School District provides the name of the child and related information to the local educational agency of attendance.

The Ashwaubenon School District accepts written referrals. Each referral includes the name of the child and reasons why the person making the referral believes that the child is a child with a disability. The Ashwaubenon School District documents and dates the receipt of each referral.

At least annually, the Ashwaubenon School District informs parents and persons required by law to make referrals about the Ashwaubenon School District's referral and evaluation procedures.

The Ashwaubenon School District provides information and inservice opportunities for its licensed staff to familiarize them with the Ashwaubenon School District's referral procedures.

Wis. Stat. § 115.777

EVALUATION

As part of an initial evaluation of a child and as part of any reevaluation of a child, the IEP team and other qualified professionals, as determined by the Ashwaubenon School District:

Reviews existing evaluation data on the child, including evaluations and information provided by the child's parents, previous interventions and the effects of those interventions, current classroom-based, local, or state assessments, classroom-based observations, and observations by teachers and related services providers; and

On the basis of that review and information provided by the child's parents, identifies the additional data, if any, that are needed, to determine:

Whether the child has a particular category of disability and the educational needs of the child or, in case of a reevaluation of a child, whether the child continues to have such a disability and the educational needs of the child;

The present levels of academic achievement and related developmental needs of the child;

Whether the child needs special education and related services, or in the case of a reevaluation of a child, whether the child continues to need special education and related services; and

Whether any additions or modifications to the special education and related services are needed to enable the child to meet the measurable, annual goals specified in the child's IEP and to participate, as appropriate, in the general education curriculum.

The Ashwaubenon School District administers such assessment and other evaluations as may be needed to produce the additional data.

The review of existing evaluation data on the child may occur without conducting a meeting.

34 CFR § 300.305; Wis. Stat. § 115.782(2)(b)

The Ashwaubenon School District does not require parental consent before reviewing existing data as part of an evaluation or reevaluation or administering a test or other evaluation that is administered to all children unless, before administration of that test or evaluation, the Ashwaubenon School District requires consent for all children.

34 CFR § 300.300(d)(1)

Screening of a student by a teacher or specialist to determine appropriate instructional strategies for curriculum implementation is not considered to be an evaluation for eligibility for special education and related services.

34 CFR § 300.302

The Ashwaubenon School District provides the parents of the child with proper written notice, of any evaluation procedures the agency proposes to conduct, and the names of the individuals who will conduct the evaluation, if known.

34 CFR § 300.304(a); Wis. Stat. § 115.782(1)(a)

ATTENDANCE (NEOLA 5200)

State law requires the Board of Education to enforce the regular attendance of students. Further, the Board recognizes that the District's educational program is predicated upon the presence of the student and requires continuity of instruction and classroom participation. The regular contact of students with one another in the classroom and their participation in a well-planned instructional activity under the tutelage of a competent teacher are vital to this purpose.

All children between six (6) and eighteen (18) years of age shall attend school regularly during the full period and hours, religious holidays excepted, that the school in which the child is enrolled is in session until the end of the term, quarter, or semester of the school year in which the child becomes eighteen (18) years of age, unless they fall under an exception under State law, this policy, or administrative guideline issued under this policy.

Excuse Required

The Superintendent shall require, from the parent or guardian of each student or from an adult student, who has been absent for any reason a statement stating the reason for the absence and the time period covered by the absence. The Board reserves the right to verify such statements and to investigate the cause of each absence.

School Attendance Officer

The Superintendent shall designate an administrator at each school to be the School Attendance Officer. The School Attendance Officer shall perform any duties and responsibilities s/he is required to perform by State law, this policy, and any administrative guidelines issued by the school. The duties of the School Attendance Officer shall include, but not be limited to, the following.

- A. Determining daily from attendance reports submitted by teachers which students enrolled in the school are absent from school and whether the absence is excused.
- B. Submitting to the Superintendent, on or before August 1st of each year, a report of the number of students enrolled in the school who were absent in the previous year and whether the absences were excused. The Superintendent shall then submit this information to the State Superintendent.
- C. Providing student attendance information to individuals and agencies for purposes authorized by State law and the Board's Policy 8330 - Student Records.

Excused Absences

As required under State law, a student shall be excused from school for the following reasons:

- A. **Physical or Mental Condition**
The student is temporarily not in proper physical or mental condition to attend a school program.
- B. **Obtaining Religious Instruction**
To enable the student to obtain religious instruction outside the school during the required school period (see Policy 5223 - Absences for Religious Instruction).
- C. **Permission of Parent or Guardian**
The student has been excused by his/her parent or guardian before the absence for any or no reason. A student may not be excused for more than ten (10) days under this paragraph and must complete any course work missed during the absence. Examples of reasons for being absent that should be counted under this paragraph include, but are not limited to, the following:
 1. professional and other necessary appointments (e.g., medical, dental, and legal) that cannot be scheduled outside of the school day
 2. to attend the funeral of a relative
 3. legal proceedings that require the student's presence
 4. college visits
 5. vacations
- D. **Religious Holiday**
For observance of a religious holiday consistent with the student's creed or belief.
- E. **Suspension or Expulsion**
The student has been suspended or expelled.

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
 <p>Visit www.ashwaubenon.k12.wi.us for interactive, up-to-date school event calendars!</p>	<p>FEBRUARY</p> <p>1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29</p>	<p>APRIL</p> <p>1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30</p>		<p>1</p> <p>Boys Var Hockey @ State Girls Var/JV/Frosh Basketball vs DePere Spring Concert 6th Bball PTO Meeting APPL Session 3</p>	<p>2</p> <p>End of 2nd Trimester for K-8 District Solo & Ensemble 6th Bball RIF Distribution APPL Session 3</p>	<p>3</p> <p>District Solo & Ensemble</p>
	<p>4</p>	<p>5</p> <p>AMPA Meeting Athletic Training Rules Wall Climb Math Club Art Club Around the World Club</p>	<p>6</p> <p>Post Prom Meeting Wall Climb Grade 6 Math Olympiad Grades 4-5 Math Olympiad Science Olympiad APPL Session 3</p>	<p>7</p> <p>Taste of Ashwaubenon Wall Climb Grades 7-8 Math Olympiad APPL Session 3</p>	<p>8</p> <p>1/2 Day for K-12, No 4K: Parent-Teacher Conferences APPL Session 3</p>	<p>9</p> <p>No School: Teacher Convention</p>
<p>11</p>	<p>12</p> <p>School Board Meeting @ DO, 6:30p 6th Bball Art Club Math Club</p>	<p>13</p> <p>Winter Athletic Awards Night 6th Bball Parent Faculty Club Meeting KMO Competition Career Day Science Olympiad APPL Session 3</p>	<p>14</p> <p>GAPP Meeting 6th Bball Grades 4-5 Career Day APPL Session 3</p>	<p>15</p> <p>6th Bball APPL Session 3</p>	<p>16</p> <p>6th Bball APPL Session 3</p>	<p>17</p>
<p>18</p>	<p>19</p> <p>No School: Spring Break Choir Trip Art Club</p>	<p>20</p> <p>No School: Spring Break</p>	<p>21</p> <p>No School: Spring Break</p>	<p>22</p> <p>No School: Spring Break Coed Var Track @ Oshkosh North Quilters Fair</p>	<p>23</p> <p>No School: Spring Break Quilters Fair</p>	<p>24</p> <p>Quilters Fair</p>
<p>25</p> <p>Quilters Fair</p>	<p>26</p> <p>School Board Meeting @ DO, 6:30p Jaguar Backers Meeting 6th Bball Art Club</p>	<p>27</p> <p>6th Bball Science Olympiad APPL Session 3</p>	<p>28</p> <p>Wall Climb APPL Session 3</p>	<p>29</p> <p>Wall Climb PTO Carnival and Art Fair APPL Session 3</p>	<p>30</p> <p>End of 3rd Term for AHS Boys Var/JV Baseball vs Manitowoc Wall Climb APPL Session 3</p>	<p>31</p>

INDIVIDUAL SCHOOL EVENTS ARE COLOR CODED AS FOLLOWS:

■ District (DO)
 ■ High School (HS)
 ■ Parkview (PV)
 ■ Valley View (VV)
 ■ Pioneer (PI)
 ■ Cormier (CM)

Shaded days indicate no school or early dismissal for all or some schools.

March 2012

F. **Program or Curriculum Modification**

The Board has excused the student from regular school attendance to participate in a program or curriculum modification leading to high school graduation or a high school equivalency diploma as provided by State law.

G. **High School Equivalency - Secured Facilities**

The Board has excused a student from regular school attendance to participate in a program leading to a high school equivalency diploma in a secured correctional facility, a secured child caring institution, a secure detention facility, or a juvenile portion of a county jail, and the student and his/her parent or guardian agree that the student will continue to participate in such a program.

H. **Child at Risk**

The student is a "child at risk" as defined under State law and is participating in a program at a technical college on either a part-time or full-time basis leading to high school graduation, as provided under State law.

A student may be excused from school, as determined by the School Attendance Officer, or his/her designee, for the following reasons:

A. **Quarantine**

Quarantine of the student's home by a public health officer.

B. **Illness of an Immediate Family Member**

The illness of an immediate family member.

C. **Emergency**

An emergency that requires the student to be absent because of familial responsibilities or other appropriate reasons.

Unexcused Absences

Unexcused absences demonstrate a deliberate disregard for the educational program and are considered a serious matter. The Superintendent/designee shall develop administrative guidelines to address unexcused absences.

The Board authorizes, but does not encourage the Superintendent, to suspend a student from a particular class or from school if sincere efforts by the staff and parents cannot rectify the pattern of absence. In keeping with its philosophy, the Board supports efforts to provide for out-of-school alternative educational opportunities for truant students rather than to heighten the effects of absence through suspension.

Truancy Plan

The Board will issue a Truancy Plan based upon the recommendations of the County Truancy Committee convened under State law, the Board's policies and procedures, and applicable provisions of State law. The Board will review and, if appropriate, revise the Truancy Plan at least once every two (2) years.

The Truancy Plan will include, at a minimum, the following:

- A. procedures to be followed for notifying the parents or guardians of the unexcused absences of a student who is truant or a habitual truant and for meeting and conferring with such parents or guardians
- B. plans and procedures for identifying truant children of all ages and returning them to school, including the identity of school personnel to whom a truant child shall be returned
- C. methods to increase and maintain public awareness of and involvement in responding to truancy within the school district
- D. a provision addressing the immediate response to be made by school personnel when a truant child is returned to school
- E. the types of truancy cases to be referred to the District Attorney and the time periods within which the District Attorney will respond to and take action on the referrals
- F. plans and procedures to coordinate the responses to the problems of habitual truants, as defined under Sec. 118.16(1)(a), Wis. Stats., with public and private social services agencies
- G. methods to involve the truant child's parent or guardian in dealing with and solving the child's truancy problem

A student will be considered truant if s/he is absent part or all of one (1) or more days from school during which the School Attendance Officer, principal, or a teacher has not been notified of the legal cause of such absence by the parent or guardian of the absent student. A student who is absent intermittently for the purpose of defeating the intent of the Wisconsin Compulsory Attendance Statute Sec. 118.15, Wis. Stats., will also be considered truant.

A student will be considered a habitual truant if s/he is absent from school without an acceptable excuse for part or all of five (5) or more days on which school is held during a school semester.

Notice of Truancy

The School Attendance Officer shall notify a truant student's parent or guardian of the student's truancy and direct the parent or guardian to return the student to school no later than the next day on which school is in session or to provide an excuse for the absence. The notice under this paragraph shall be given before the end of the second school day after receiving a report of an unexcused absence. Notice shall be made by personal contact or telephone call, if possible, and

a written record of this notice shall be kept. If such notice is not effective, notice shall be made by mail. This notice must be given every time a student is truant until the student becomes a habitual truant.

Notice of Habitual Truancy

When a student initially becomes a habitual truant, the School Attendance Officer shall provide a notice to the student's parent or guardian, by registered or certified mail, which contains the following:

- A. a statement of the parent's or guardian's responsibility under State law to cause the student to attend school regularly
- B. a statement that the parent, guardian, or student may request program or curriculum modifications for the student under State law and that the student may be eligible for enrollment in a program for children at risk
- C. a request that the parent or guardian meet with the appropriate school personnel to discuss the student's truancy

The notice shall include the name of the school personnel with whom the parent or guardian should meet, a date, time, and place for the meeting and the name, address, and telephone number of a person to contact to arrange a different date, time, or place. The date for the meeting shall be within five (5) school days after the date that the notice is sent, except that with the consent of the student's parent or guardian the date for the meeting may be extended for an additional five (5) school days.

- D. a statement of the penalties, under State law or local ordinances that may be imposed on the parent or guardian if s/he fails to cause the child to attend school regularly as required by State law.

The School Attendance Officer will also continue to notify the parent or guardian of a habitual truant's subsequent unexcused absences.

Referral to the Municipal Court

Truancy cases will be referred to the Ashwaubenon Municipal Court as provided in the County Truancy Committee Plan. The School Attendance Officer will ensure that appropriate school personnel have done the following before any case is referred to the District Attorney:

- A. met with the student's parent or guardian to discuss the student's truancy or attempted to meet with the student's parent or guardian and received no response or were refused
- B. provided an opportunity for educational counseling to the student to determine whether a change in the student's curriculum would resolve the student's truancy and have curriculum modifications under State law
- C. evaluated the student to determine whether learning problems may be a cause of the student's truancy and, if so, have taken steps to overcome the learning problems, except that the student need not be evaluated if tests administered to the student within the previous year indicate that the student is performing at his/her grade level
- D. conducted an evaluation to determine whether social problems may be a cause of the student's truancy and, if so, have taken appropriate action or made appropriate referrals

Note that paragraph A. is not required if the meeting between school personnel, the student, and the student's parent or guardian, which was requested in the Notice of Habitual Truancy to the parent or guardian, did not occur within ten (10) school days after the Notice was sent. Paragraphs B., C., and D. are not required if appropriate school personnel were unable to carry out the activity due to the student's absences from school.

Make-up Course Work and Examinations

Excused Absences

A student whose absence from school was excused, except for an expelled student, shall be permitted to make-up course work and any quarterly, semester, or grading period examinations missed during the absences when they return to school. It is the student's responsibility to contact his/her teachers to determine what course work and examinations must be made-up. Teachers shall have the discretion to assign substitute course work and examinations. Teachers shall also have the discretion to specify where and when examinations and course work shall be completed, including outside regular school hours. The time for completing the work shall be commensurate with the length of the absence, unless extended by the principal based upon extenuating circumstances.

Unexcused Absences

Credit in a course or subject shall not be denied solely because of a student's unexcused absences from school.

Students with unexcused absences shall be permitted to make-up course work and/or grading period examinations missed during the absence.

Credit for make-up work may be given only after the student has satisfied consequences imposed for unexcused absences.

If make-up work has been assigned, it is the student's responsibility to contact his/her teachers to determine what course work and examinations must be made-up. Teachers shall have the discretion to assign substitute course work and examinations. Teachers shall also have the discretion to specify where and when examinations and course work shall be completed, including outside regular school hours. The time for completing the work shall be commensurate with the length of the absence, unless extended by the principal based upon extenuating circumstances.

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1 Symphonic Spring Classics Concert Wind Ensemble Guest Artist Concert	2 Math Club Art Club Around the World Club	3 Boys Var/JV Baseball @ GBSouthwest Science Olympiad APPL Session 3	4 Post Prom Meeting DARE Graduation APPL Session 3	5 1/2 Day for K-12, No 4K PTO Meeting APPL Session 3	6 No School	7																																																																						
8	9 No School: Full-day Teacher Training School Board Meeting @ DO, 6:30p AMPA Meeting Art Club	10 Boys Var/JV Baseball @ GBWest Wall Climb Track - First Day Science Olympiad APPL Session 3	11 GAPP Meeting Wall Climb APPL Session 3	12 Boys Var/JV Baseball vs BayPort Girls Var/JV Softball vs BayPort Wall Climb Parent's Day Out	13 One Act Play State Competition	14 WI State Affiliate Tournament @ UW Stevens Point ACT Test (National Date) Junior Prom One Act Play State Competition																																																																						
15	16 Jaguar Backers Meeting Art Club Math Club	17 Boys JV Golf @ GBWest Boys Var Golf @ GBSouthwest Boys Var/JV Baseball @ GBPreble Girls Var/JV Softball @ NotreDame Parent Faculty Club Meeting Parent's Day Out	18 Parent's Day Out	19 Boys Var/JV Baseball vs Sheb.North Girls Var Soccer vs BayPort Girls Var/JV Softball vs Pulaski Staff Recognition and Retirement Dinner Parent's Day Out	20 Boys JV Golf @ Sheb.South Parent's Day Out	21 Boys Var/JV Baseball @ DePere Girls Var/JV Softball vs GBSouthwest																																																																						
22	23 School Board Meeting @ DO, 6:30p Boys JV Golf Boys Var Golf @ Pulaski Art Club	24 Boys Var/JV Baseball @ Pulaski Girls Var Soccer vs GBPreble Girls Var/JV Softball @ Sheb.North Parent's Day Out	25 Knowledge Master Open Market Day Pick-up Parent's Day Out	26 Boys Var/JV Baseball vs GBEast Coed Var Track @ Pulaski Girls Var Soccer @ Sheb.South Girls Var/JV Softball vs Sheb.South Parent's Day Out	27 Boys JV Golf @ BayPort	28 Boys Var/JV Baseball @ NotreDame																																																																						
29	30 Boys Var Golf @ Sheb.South Art Club			<p style="text-align: center;">MARCH</p> <table style="margin-left: auto; margin-right: auto;"> <tr><td></td><td></td><td>1</td><td>2</td><td>3</td><td></td><td></td></tr> <tr><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td></tr> <tr><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td></tr> <tr><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td></tr> <tr><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td><td>31</td></tr> </table>			1	2	3			4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	<p style="text-align: center;">MAY</p> <table style="margin-left: auto; margin-right: auto;"> <tr><td></td><td></td><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td></tr> <tr><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td></tr> <tr><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td></tr> <tr><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td></tr> <tr><td>27</td><td>28</td><td>29</td><td>30</td><td>31</td><td></td><td></td></tr> </table>			1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31			 <p>Visit www.ashwaubenon.k12.wi.us for interactive, up-to-date school event calendars!</p>
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INDIVIDUAL SCHOOL EVENTS ARE COLOR CODED AS FOLLOWS:

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Shaded days indicate no school or early dismissal for all or some schools.

April 2012

Superintendent Guidelines

The Superintendent/designee shall develop administrative guidelines concerning the attendance of students which:

- A. ensure a school session which is in conformity with the requirement of the law;
- B. ensure that students absent for an excusable reason have an opportunity to make-up work they missed;
- C. govern the keeping of attendance records in accordance with State law;
- D. facilitate implementation of the Truancy Plan;
- E. identify the habitual truant, investigate the cause(s) of his/her behavior, and consider modification of his/her educational program to meet particular needs and interests;
- F. ensure that any student who, due to a specifically identifiable physical or mental impairment, exceeds or may exceed the District's limit on excused absence is referred for evaluation for eligibility either under the Individuals with Disabilities Education Act (IDEA) or Section 504 of the Rehabilitation Act of 1973 and Chapter 115, Wis. Stats.;
- G. provide that a student's grade in any course is based on his/her performance in the instructional setting and is not reduced for reasons of conduct. If a student violates the attendance or other rules of the school, s/he should be disciplined appropriately for the misconduct, but his/her grades should be based upon what the student can demonstrate s/he has learned;
- H. ensure that all parents and students are informed of the District's Attendance Policy and related guidelines;
- I. enable the School Attendance Officer to perform his/her duties under State law and this policy; and
- J. address unexcused absences.

115, 118.15, 118.125(2), 118.153, 118.16, 118.162, Wis. Stats

STUDENT ELECTOR REGISTRATION INFORMATION

Students eligible to vote can obtain elector registration information from their school principal.

STUDENT PRIVACY AND PARENTAL ACCESS TO INFORMATION (NEOLA 2416)

The Board of Education respects the privacy rights of parents and their children. No student shall be required, as a part of the school program or the District's curriculum, without prior written consent of the student (if an adult, or an emancipated minor) or, if an unemancipated minor, his/her parents, to submit to or participate in any survey, analysis, or evaluation that reveals information concerning:

- A. political affiliations or beliefs of the student or his/her parents;
- B. mental or psychological problems of the student or his/her family;
- C. sex behavior or attitudes;
- D. illegal, anti-social, self-incriminating or demeaning behavior;
- E. critical appraisals of other individuals with whom respondents have close family relationships;
- F. legally recognized privileged and analogous relationships, such as those of lawyers, physicians, and ministers;
- G. religious practices, affiliations, or beliefs of the student or his/her parents; or
- H. income (other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such a program).

The Superintendent shall ensure that procedures are established whereby parents may inspect any materials created by a third party used in conjunction with any such survey, analysis, or evaluation before the survey/evaluation is administered or distributed by the school to the student. The parent will have access to the survey/evaluation within a reasonable period of time after the request is received by the building principal.

Consistent with parental rights, the Board directs building and program administrators to:

- A. notify parents in writing of any surveys, analyses, or evaluations, which may reveal any of the information, as identified in A-H above, in a timely manner, and which allows interested parties to request an opportunity to inspect the survey, analysis, or evaluation; and the administrator to arrange for inspection prior to initiating the activity with students;
- B. allow the parents the option of excluding their student from the activity;
- C. report collected data in a summarized fashion which does not permit one to make a connection between the data and individual students or small groups of students;
- D. treat information as identified in A-H above as any other confidential information in accordance with Policy 8350.

Additionally, parents have the right to inspect, upon request, any instructional material used as part of the educational curriculum of the student. The parent will have access to the instructional material within a reasonable period of time after the request is received by the building principal. The term instructional material means instructional content that is provided to a student, regardless of its format, including printed and representational materials, audio-visual materials, and materials in electronic or digital formats (such as materials accessible through the Internet). The term does not include academic tests or assessments.

For the privacy of students whose parents request that they not take part in the survey, arrangements will be made prior to the time period when the survey will be given, for the student(s) to go to a supervised location where under the supervision of a staff member the student will be provided with an alternate activity.

The Board will not allow the collection, disclosure, or use of personal information collected from students for the purpose of marketing or for selling that information (or otherwise providing that information to others for that purpose).

The Superintendent is directed to provide notice directly to parents of students enrolled in the District of the substantive content of this policy at least annually at the beginning of the school year, and within a reasonable period of time after any substantive change in this policy. In addition, the Superintendent is directed to notify parents of students in the District, at least annually at the beginning of the school year, of the specific or approximate dates during the school year when the administration of any survey by a third party that contains one or more of the items described in A through H above are scheduled or expected to be scheduled.

For purposes of this policy, the term "parent" includes a legal guardian or other person standing in loco parentis (such as grandparent or stepparent with whom the child lives, or a person who is legally responsible for the welfare of the child).

20 U.S.C. 1232(a)(b)(g)(h)

STUDENT RECORDS (NEOLA 8330)

In order to provide appropriate educational services and programming, the Board of Education must collect, retain, and use information about individual students. Simultaneously, the Board recognizes the need to safeguard students' privacy and restrict access to students' personally identifiable information.

Student "personally identifiable information" includes, but is not limited to: the student's name; the name of the student's parent or other family members; the address of the student or student's family; a personal identifier, such as the student's social security number, student number, or biometric record; other indirect identifiers, such as the student's date of birth, place of birth, and mother's maiden name; other information that, alone or in combination, is linked or linkable to a specific student that would allow a reasonable person in the school community, who does not have personal knowledge of the relevant circumstances, to identify the student with reasonable certainty; or information requested by a person who the District reasonably believes knows the identity of the student to whom the education record relates.

The Board is responsible for the records of all students who attend or have attended schools in this District. Only records mandated by the State or Federal government and/or necessary and relevant to the function of the School District or specifically permitted by this Board will be compiled by Board employees.

In all cases, permitted, narrative information in student records shall be objectively-based on the personal observation or knowledge of the originator.

Student records shall be available only to students and their parents, eligible students, designated school officials who have a legitimate educational interest in the information, or to other individuals or organizations as permitted by law.

The term "parents" includes legal guardians or other persons standing in loco parentis (such as a grandparent or stepparent with whom the child lives, or a person who is legally responsible for the welfare of the child). The term "eligible student" refers to a student who is eighteen (18) years of age or older.

Both parents shall have equal access to student records unless stipulated otherwise by court order or law. In the case of eligible students, parents may be allowed access to the records without the student's consent, provided the student is considered a dependent under section 152 of the Internal Revenue Code.

A school official is a person employed by the Board as an administrator, supervisor, teacher/instructor (including substitutes), or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the Board; a person or company with whom the Board has contracted to perform a special task (such as an attorney, auditor, or medical consultant); a contractor, consultant, volunteer or other party to whom the Board has outsourced a service otherwise performed by Board employees (e.g. a therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his/her tasks (including volunteers).

"Legitimate educational interest" is defined as a "direct or delegated responsibility for helping the student achieve one (1) or more of the educational goals of the District" or if the record is necessary in order for the school official to perform an administrative, supervisory, or instructional task or to perform a service or benefit for the student or the student's family. The Board directs that reasonable and appropriate methods (including but not limited to physical and/or technological access controls) are utilized to control access to student records and to make certain that school officials obtain access to only those education records in which they have legitimate educational interest.

The Board authorizes the administration to:

- A. forward student records, including disciplinary records with respect to suspensions and expulsions, upon request to a private or public school or school district in which a student of this District is enrolled, seeks or intends to enroll, or is instructed to enroll, on a full-time or part-time basis, within five (5) business days upon condition that:
 1. a reasonable attempt is made to notify the student's parent or eligible student of the transfer (unless the disclosure is initiated by the parent or eligible student; or the Board's annual notification - Form 8330 F9 - includes a notice that the Board will forward education records to other agencies or institutions that have

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	<p style="text-align: center;">APRIL</p> <p>1 2 3 4 5 6 7</p> <p>8 9 10 11 12 13 14</p> <p>15 16 17 18 19 20 21</p> <p>22 23 24 25 26 27 28</p> <p>29 30</p>	<p>1</p> <p>Boys Var Golf Boys Var/JV Baseball @ Manitowoc Girls Var Soccer vs GBWest Girls Var/JV Softball vs Manitowoc Parent's Day Out</p>	<p>2</p> <p>Evening Conferences for AHS Parent-Teacher Conferences Parent's Day Out</p>	<p>3</p> <p>Boys Var/JV Baseball vs GBSouthwest Girls Var Soccer @ GBEast Girls Var/JV Softball @ DePere Choir & Tone Chimes Concert Parent's Day Out</p>	<p>4</p> <p>1/2 Day for K-12, No 4K Boys JV Golf @ GBSouthwest State Solo & Ensemble Parent's Day Out</p>	<p>5</p> <p>Girls Var/JV Softball @ GBWest SAT Test (National Date) State Solo & Ensemble</p>
	<p>6</p>	<p>7</p> <p>Boys Var Golf @ BayPort National AP Testing May 7-18 Math Club Art Club Around the World Club</p>	<p>8</p> <p>Boys Var/JV Baseball vs GBWest Girls Var Soccer @ Manitowoc Girls Var/JV Softball vs GBPreble Intermediate Choir & Art Show Parent's Day Out</p>	<p>9</p> <p>GAPP Meeting Grades 2-3 Careers on Wheels Parent's Day Out</p>	<p>10</p> <p>Boys Var/JV Baseball @ BayPort Girls Var Soccer vs GBSouthwest Girls Var/JV Softball @ GBEast STING Cancer Wear Yellow Day DKG Young Writers Recognition PTO Meeting Parent's Day Out</p>	<p>11</p> <p>Boys Var Golf @ GBPreble Boys Var Golf @ Southern Door Senior Night</p>
<p>13</p>	<p>14</p> <p>School Board Meeting @ DO, 6:30p AMPA Meeting Boys Golf @ BayPort National AP Testing May 7-18 Art Club Math Club</p>	<p>15</p> <p>Boys Var Golf Boys Var/JV Baseball vs GBPreble Girls Var Soccer @ DePere Girls Var/JV Softball @ BayPort Parent Faculty Club Meeting</p>	<p>16</p> <p>Boys JV Golf @ Manitowoc Senior Scholarship & Award Night</p>	<p>17</p> <p>Boys Var Golf @GBWest Boys Var/JV Baseball @ Sheb.North Girls Var Soccer vs Sheb.North Girls Var/JV Softball vs NotreDame Grades 1-3 Careers on Wheels</p>	<p>18</p> <p>Civil War Reenactment Parent's Day Out</p>	<p>19</p> <p>AHS Art Show Girls JV Soccer @ Pulaski</p>
<p>20</p> <p>AHS Art Show Choir Pops Concert Supermileage Car Show</p>	<p>21</p> <p>Jaguar Backers Meeting Spring Band Concerts Art Fair Scholastic Book Fair</p>	<p>22</p> <p>Boys Var/JV Baseball vs Pulaski Girls Var Soccer @ NotreDame Girls Var/JV Softball @ Pulaski Spring Choir Concerts Art Fair Scholastic Book Fair</p>	<p>23</p> <p>Band Concert @ Weidner Center Market Day Pick-up</p>	<p>24</p> <p>Boys Var/JV Baseball @ GBEast Girls Var Soccer @ Pulaski</p>	<p>25</p> <p>Senior Class Trip</p>	<p>26</p>
<p>27</p>	<p>28</p> <p>No School: Memorial Day Art Club</p>	<p>29</p> <p>Spring Athletic Awards Night Volunteer Recognition & Appreciation Event</p>	<p>30</p>	<p>31</p>	<p style="text-align: center;">JUNE</p> <p style="text-align: right;">1 2</p> <p>3 4 5 6 7 8 9</p> <p>10 11 12 13 14 15 16</p> <p>17 18 19 20 21 22 23</p> <p>24 25 26 27 28 29 30</p>	

INDIVIDUAL SCHOOL EVENTS ARE COLOR CODED AS FOLLOWS:

■ District (DO)
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 ■ Parkview (PV)
 ■ Valley View (VV)
 ■ Pioneer (PI)
 ■ Cormier (CM)

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May 2012

- requested the records and in which the student seeks or intends to enroll or is already enrolled so long as the disclosure is for purposes related to the student's enrollment or transfer); and
2. the parent or eligible student, upon request, receives a copy of the record; and
- B. provide "personally-identifiable" information to appropriate parties, including parents of an eligible student, whose knowledge of the information is necessary to protect the health or safety of the student or other individuals, if there is an articulable and significant threat to the health or safety of a student or other individuals, considering the totality of the circumstances;
 - C. report a crime committed by a child with a disability to appropriate authorities and to transmit copies of the student's special education and disciplinary records to the authorities for their consideration;
 - D. release records and information in accordance with Federal regulations or State law;
 - E. disclose personally identifiable information from education records, without consent, to organizations conducting studies "for, or on behalf of" the District for purposes of developing, validating or administering predictive tests, administering student aid programs, or improving instruction;

Information disclosed under this exception must be protected so that students and parents cannot be personally identified by anyone other than representative of the organization conducting the study, and must be destroyed when no longer needed for the study. In order to release information under this provision, the District will enter into a written agreement with the recipient organization that specifies the purpose of the study. (See Form 8330 F14.) While the disclosure of personally identifiable information without consent is allowed under this exception, it is recommended that whenever possible the administration either release de-identified information or remove the students' names and social security identification numbers to reduce the risk of unauthorized disclosure of personally identifiable information.

- F. request each person or party requesting access to a student's record to abide by Federal regulations and State laws concerning the disclosure of information.

The Board will comply with a legitimate request for access to a student's records within a reasonable period of time but not more than forty-five (45) days after receiving the request or within such shorter period as may be applicable to students with disabilities. Upon the request of the viewer, a record shall be reproduced, unless said record is copyrighted, or otherwise restricted, and the viewer may be charged a fee equivalent to the cost of handling and reproduction. Based upon reasonable requests, viewers of education records will receive explanation and interpretation of the records.

The Board shall maintain a record of each request for access and each disclosure of personally identifiable information. Such disclosure records will indicate the student, person viewing the record, their legitimate interest in the information, information disclosed, date of disclosure, and date parental/eligible student consent was obtained (if required).

Only "directory information" regarding a student shall be released to any person or party, other than the student or his/her parent, without the written consent of the parent, or, if the student is an eligible student, without the written consent of the student, except to those persons or parties stipulated by the Board's policy and administrative guidelines and/or those specified in the law.

DIRECTORY INFORMATION

Each year the Superintendent shall provide public notice to students and their parents of the District's intent to make available, upon request, certain information known as "directory information." The Board designates as student "directory information": a student's name; address; telephone number; date and place of birth; major field of study; participation in officially-recognized activities and sports; height and weight, if a member of an athletic team; dates of attendance; date of graduation; or awards received.

Parents and eligible students may refuse to allow the Board to disclose any or all of such "directory information" upon written notification to the Board within fourteen (14) days after receipt of the Superintendent's annual public notice.

In accordance with Federal and State law, the Board shall release the names, addresses, and telephone listings of secondary students to a recruiting officer for any branch of the United States Armed Forces or an institution of higher education who requests such information. A secondary school student or parent of the student may request in writing that the student's name, address, and telephone listing not be released without prior consent of the parent(s)/eligible student. The recruiting officer is to sign a form indicating that "any information received by the recruiting officer shall be used solely for the purpose of informing students about military service and shall not be released to any person other than individuals within the recruiting services of the Armed Forces." The Superintendent is authorized to charge mailing fees for providing this information to a recruiting officer.

Whenever consent of the parent(s)/eligible student is required for the inspection and/or release of a student's health or education records or for the release of "directory information," either parent may provide such consent unless agreed to otherwise in writing by both parents or specifically stated by court order. If the student is under the guardianship of an institution, the Superintendent shall appoint a person who has no conflicting interest to provide such written consent.

The Board may disclose "directory information," on former students without student or parental consent, unless the parent or eligible student previously submitted a request that such information not be disclosed without their prior written consent.

The Board shall not permit the collection, disclosure, or use of personal information collected from students for the purpose of marketing or for selling that information (or otherwise providing that information to others for that purpose).

INSPECTION OF INFORMATION COLLECTION INSTRUMENT

The parent of a student or an eligible student has the right to inspect upon request any instrument used in the collection of personal information before the instrument is administered or distributed to a student. Personal information for this section is defined as individually identifiable information including a student or parent's first and last name, a home or other physical address (including street name and the name of the city or town), a telephone number, or a Social Security identification number. In order to review the instrument, the parent or eligible student must submit a written request to the building principal at least three (3) business days before the scheduled date of the activity. The instrument will be provided to the parent or eligible student within three (3) business days of the principal receiving the request.

The Superintendent shall directly notify the parent(s) of a student and eligible students, at least annually at the beginning of the school year, of the specific or approximate dates during the school year when such activities are scheduled or expected to be scheduled.

This section does not apply to the collection, disclosure, or use of personal information collected from students for the exclusive purpose of developing, evaluating, or providing educational products or services for, or to, students or educational institutions, such as the following:

- A. college or other postsecondary education recruitment, or military recruitment
- B. book clubs, magazine, and programs providing access to low-cost literary products
- C. curriculum and instructional materials used by elementary and secondary schools
- D. tests and assessments used by elementary and secondary schools to provide cognitive, evaluative, diagnostic, clinical, aptitude, or achievement information about students (or to generate other statistically useful data for the purpose of securing such tests and assessments) and the subsequent analysis and public release of the aggregate data from such tests and assessments
- E. the sale by students of products or services to raise funds for school-related or education-related activities
- F. student recognition programs

The Superintendent is directed to prepare administrative guidelines so that students and parents are adequately informed each year regarding their rights to:

- A. inspect and review the student's education records;
- B. request amendments if the parent believes the record is inaccurate, misleading, or violates the student's privacy rights;
- C. consent to disclosures of personally-identifiable information contained in the student's education records, except to those disclosures allowed by the law;
- D. challenge Board noncompliance with a parent's request to amend the records through a hearing;
- E. file a complaint with the United States Department of Education;
- F. obtain a copy of the Board's policy and administrative guidelines on student records.

The Superintendent shall also develop procedural guidelines for:

- A. the proper storage and retention of records including a list of the type and location of records;
- B. informing Board employees of the Federal and State laws concerning student records.

The Board authorizes the use of the microfilm process or electromagnetic processes of reproduction for the recording, filing, maintaining, and preserving of records.

No liability shall attach to any member, officer, or employee of this Board as a consequence of permitting access or furnishing student records in accordance with this policy and regulations.

34 C.F.R. Part 99
 20 U.S.C., Section 1232f through 1232i (FERPA)
 26 U.S.C. 152
 20 U.S.C. 1400 et seq., Individuals with Disabilities Education Improvement Act
 20 U.S.C. 7165(b)
 20 U.S.C. 7908

Revised 11/9/09

STUDENT RECORDS (ADDITIONAL NOTE)

Photographs or videotapes or student work identifying students either individually or as part of a group for academic or extra-curricular achievement which includes students, class projects, groups, student work, or activities that may appear on the district's website, cable television educational access channel or local television stations, shall also be considered public information and may be released to appropriate persons and media in accordance with Board of Education policy unless the parents or adult student refuse release, in writing of their own initiation. This additional note regarding Student Records shall be made known annually along with information relating to the opening of school.

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	<p>MAY</p> <p>1 2 3 4 5</p> <p>6 7 8 9 10 11 12</p> <p>13 14 15 16 17 18 19</p> <p>20 21 22 23 24 25 26</p> <p>27 28 29 30 31</p>	<p>JULY</p> <p>1 2 3 4 5 6 7</p> <p>8 9 10 11 12 13 14</p> <p>15 16 17 18 19 20 21</p> <p>22 23 24 25 26 27 28</p> <p>29 30 31</p>			1	2
					LAST DAY FOR SENIORS Fifth Grade Farewell	SAT Test (National Date)
3	4	5	6	7	8	9
GAPP Meeting GRADUATION			1/2 Day for AHS: Finals Enrichment Day Parent's Day Out	1/2 Day for K-12, No 4K: AHS Finals. LAST DAY OF SCHOOL GAPPers depart for Germany Grade 8 Recognition Program HERO Assembly		ACT Test (National Date)
10	11	12	13	14	15	16
	School Board Meeting @ DO, 6:30p					
17	18	19	20	21	22	23
	SUMMER SCHOOL STARTS (tentative)					
24	25	26	27	28	29	30
	School Board Meeting @ DO, 6:30p					

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June 2012

ABSENCES FOR RELIGIOUS INSTRUCTION (NEOLA 5223)

The Board of Education desires to cooperate with those parents who wish to provide for religious instruction for the children but also recognizes its responsibility to enforce the attendance requirements of the State.

The Board shall permit students, with written parental permission, to be absent from school during required school periods at least sixty (60) minutes but not more than 180 minutes per week to obtain religious instruction outside of school.

A student must be properly registered and a copy of such registration must be filed with the principal. The supervisor of the religious instruction must report monthly to the District the names of the students who are attending the weekly instruction.

The District will assume no liability for a student while attending religious instruction nor will it provide transportation for such instruction.

No solicitation for attendance at religious instruction shall be permitted on District premises. No member of the staff shall encourage nor discourage participation in any religious instruction program.

118.155, Wis. Stats.

RELIGIOUS/PATRIOTIC CEREMONIES & OBSERVANCES (NEOLA 8800)

Decisions of the United States Supreme Court have made it clear that it is not the province of a public school to advance or inhibit religious beliefs or practices. Under the First and Fourteenth Amendments to the Constitution, this remains the inviolate province of the individual and the church of his/her choice. The rights of any minority, no matter how small, must be protected. No matter how well intended, either official or unofficial sponsorship of religiously-oriented activities by the school are offensive to some and tend to supplant activities which should be the exclusive province of individual religious groups, churches, private organizations, or the family.

District staff members shall not use prayer, religious readings, or religious symbols as a devotional exercise or in an act of worship or celebration.

The District shall not function as a disseminating agent for any person or outside agency for any religious or anti-religious document, book, or article. Distribution of such materials on District property by any party shall be in accordance with Policy 7510 and AG 7510A - Use of District Facilities and Policy 9700 - Relations with Special Interest Groups and AG 9700A – Distribution of Materials to Students.

The Board acknowledges that it is prohibited from adopting any policy or rule respecting or promoting an establishment of religion or prohibiting any student from the free, individual, and voluntary exercise or expression of the student's religious beliefs. However, such exercise or expression may be limited to lunch periods or other non-instructional time periods when students are free to associate.

Observance of religious holidays through devotional exercises or acts of worship is also prohibited. Acknowledgement of, explanation of, and teaching about religious holidays of various religions is encouraged. Celebration activities involving nonreligious decorations and use of secular works are permitted, but it is the responsibility of all faculty members to ensure that such activities are strictly voluntary, do not place an atmosphere of social compulsion or ostracism on minority groups or individuals, and do not interfere with the regular school program.

The flag of the United States shall be raised above each school and/or at other appropriate places during all school sessions, weather permitting. The flag shall be raised before the opening of school and taken down at its close every day.

Professional staff members are authorized to lead students in the Pledge of Allegiance or the National Anthem at an appropriate time each school day. No student may be compelled against the student's objections or those of the student's parents to recite the pledge or sing the national anthem.

Every school in the District shall offer the Pledge of Allegiance or the National Anthem each school day in grades 1 through 12. The Superintendent/designee shall develop administrative guidelines which ensure that any staff member who conducts this activity does it at an appropriate time, in an appropriate manner, and with due regard to the need to protect the rights and the privacy of a nonparticipating student.

118.06(2), Wis. Stats.
20 U.S.C. 4071 et seq.

YOUTH OPTIONS PROGRAM (NEOLA 2271)

The Board of Education recognizes the value to students and to the District of students participating in programs offered by University of Wisconsin system institutions, Technical Colleges, tribally controlled colleges and private, non-profit higher education institutions in Wisconsin.

The Board will allow high school juniors and seniors who satisfy the eligibility requirements under the Youth Options Program statute and the administrative rules of the Department of Public Instruction to enroll in an approved course at an institution of higher education while attending in the District. Students will be eligible to receive college and high school credit for completing course(s) at institutions of higher education provided they complete the course(s) and receive a passing grade.

The School District's responsibility to pay for tuition, fees, books and other necessary materials shall be limited to eighteen (18) postsecondary credits per student.

The Superintendent shall establish administrative guidelines to ensure that the District's Youth Options Program complies with applicable State law and the administrative rules of the Department of Public Instruction. The Superintendent shall also ensure that students in grades 9-11 and their parents are provided with information regarding the Program by October 1st each year.

118.37, 118.55, Wis. Stats.
Pl. 40

DRUG-FREE SCHOOLS

In accordance with Federal Law, the Board of Education prohibits the use, possession, concealment, or distribution of drugs by students on school grounds, in school or school-approved vehicles, or at any school-related event. Drugs include any alcoholic beverage, anabolic steroid, dangerous controlled substance. Compliance with this policy is mandatory for all students. Any student who violates this policy will be subject to disciplinary action, in accordance with due process and as specified in the student handbooks, up to and including expulsion from school. When required by state law, the District will also notify law enforcement officials.

The District is concerned about any student who is a victim of alcohol or drug abuse and will facilitate the process by which she/he receives help through programs and services available in the community. Students and their parents should contact the school principal or counseling office whenever such help is needed.

CONTROL OF BLOOD-BORNE PATHOGENS (NEOLA 8453.01)

The Board of Education seeks to protect those staff members who may be exposed to blood pathogens and other potentially infectious materials in their performance of assigned duties.

The Superintendent shall implement administrative guidelines which will:

- A. identify those categories of employees whose duties create a reasonable anticipation of exposure to blood and other infectious materials;
- B. provide for inoculation of the Hepatitis B vaccine at no cost to the staff member and in accordance with Federally-mandated scheduling;
- C. ensure proper training in the universal precautions against exposure and/or contamination including the provision of appropriate protective supplies and equipment;
- D. establish appropriate procedures for the reporting, evaluation, and follow-up to any and all incidents of exposure;
- E. provide for record-keeping of all of the above which complies with both Federal and State laws;
- F. develop an exposure control plan.

29 C.F.R. 1910.1030

NOTE ABOUT NOTICES & POLICIES

Policy review and revision can be an ongoing task of the Ashwaubenon School Board. Therefore, policies may change during the course of a school year. The policies within this booklet were in effect at the time of publication.

Portion of these notices and policies may appear in various publications such as student hand-books, newsletter, etc.

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	<h1>July 2012</h1>			

<h1>August 2012</h1>			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

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Watson,Shana	920-492-2955 x5178	swatson@ashwaubenon.k12.wi.us
Wesolowski,Renee	920-492-2955 x5221	rwesolowski@ashwaubenon.k12.wi.us
Wollersheim,Kate	920-492-2955 x5228	kwollersheim@ashwaubenon.k12.wi.us
Zuengler,Joelle	920-492-2955 x5271	jzuengler@ashwaubenon.k12.wi.us

DISTRICT OFFICE / DISTRICT WIDE

Anderson,Matt	920-294-2905 x5456	manderson@ashwaubenon.k12.wi.us
Averbeck,Jamie	920-294-2905 x5355	javerbeck@ashwaubenon.k12.wi.us
Beining,MaryJo	920-492-2905 x1027	mbeining@ashwaubenon.k12.wi.us
Blinstrub,Kitty	920-492-2905 x1007	kblinstrub@ashwaubenon.k12.wi.us
Bower,Jennifer	920-492-2905 x1002	jbower@ashwaubenon.k12.wi.us
Bairel,Alexandra	920-492-2905 x1015	abairel@ashwaubenon.k12.wi.us
Cherney,Chris	920-492-2945 xTBD	ccherney@ashwaubenon.k12.wi.us
Cumbers,Kris	920-492-2955 x5356	kcumbers@ashwaubenon.k12.wi.us
Custodian - TBD	920-492-2905 x1020	
Deuster,Jane	920-492-2925 x6317	jdeuster@ashwaubenon.k12.wi.us
Dillenberg,Amy	920-492-2905 x1013	adillenberg@ashwaubenon.k12.wi.us
Doherty,Barb	920-492-2905 x1006	bdoherty@ashwaubenon.k12.wi.us
Farah,Betsy	920-492-2905 x1009	bfarah@ashwaubenon.k12.wi.us
Geurts,Stephanie	920-492-2925 x6221	sgeurts@ashwaubenon.k12.wi.us
Hanes,Brian	920-492-2905 x1003	bhanes@ashwaubenon.k12.wi.us
Hirsch,Kelly	920-492-2935 x3319	khirsch@ashwaubenon.k12.wi.us
Hornick,Matt	920-492-2955 x5656	mhornick@ashwaubenon.k12.wi.us
Lampereur,Tammy	920-492-2905 x1029	tlampereur@ashwaubenon.k12.wi.us
Lucius,Keith	920-492-2905 x1005	klucius@ashwaubenon.k12.wi.us
Malone,Molly	920-492-2905 x1011	mmalone@ashwaubenon.k12.wi.us
Mertens,Rebecca	920-492-2955 x5256	rmertens@ashwaubenon.k12.wi.us
Nelsen,Brian	920-492-2905 x1010	bnelsen@ashwaubenon.k12.wi.us
Pasqualucci,Andrea	920-492-2905 x1014	apasqualucci@ashwaubenon.k12.wi.us
Pierce,Nancy	920-492-2905 x1000	npierce@ashwaubenon.k12.wi.us
Rhude,Jill	920-492-2905 x1019	jrhude@ashwaubenon.k12.wi.us
Rupp-Kilgore,Bob	920-492-2905 x1016	bruppkilgore@ashwaubenon.k12.wi.us
Schmidt,Katie	920-492-2905 x1008	kschmidt@ashwaubenon.k12.wi.us
Schmitt,Hank	920-492-2905 x1012	hschmitt@ashwaubenon.k12.wi.us
Schmitt,Tom	920-492-2905 x1018	tschmitt@ashwaubenon.k12.wi.us
Senior Citizen Volunteers - TBD	920-492-2955 x2005	
Smits,Jody	920-492-2905 x1004	jsmits@ashwaubenon.k12.wi.us
Sousek,Nate	920-492-2955 x5756	nsousek@ashwaubnon.k12.wi.us
Taylor,Brad	920-492-2905 x1017	btaylor@ashwaubenon.k12.wi.us

Staff Directory is current as of July and is subject to change. Please visit our website for up to date contact information:

www.ashwaubenon.k12.wi.us

FREE AND REDUCED PRICE SCHOOL MEALS FAMILY APPLICATION
2011-2012

PART 1. ALL HOUSEHOLD MEMBERS				
Names of all people living in your household (First, Middle Initial, Last)	School the child attends, or indicate "NA" if household member is not in school	Grade	Check if a foster child (legal responsibility of welfare agency or court) If all children listed below are foster children, skip to Part 5 to sign this form.	Check if NO Income
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>

PART 2. BENEFITS

If **any** member of your household receives **FoodShare, FDPPIR or W-2 Cash Benefits**, provide the name and case number for the person who receives benefits and **skip to part 5**. If no one receives these benefits, go to Part 3.

NAME: _____

CASE NUMBER: _____

PART 3. HOMELESS, MIGRANT, RUNAWAY STATUS

If any child you are applying for is homeless, migrant, or a runaway check the appropriate box and call Andrea Pasqualucci, 920-448-2875 ext. 7500

HOMELESS MIGRANT RUNAWAY

PART 4. TOTAL HOUSEHOLD GROSS INCOME (before deductions). List all income on the same line as the person who receives it. Check the box for how often it is received. Record each income only once. If you provided a case number in Part 2, you do **not** need to provide income information.

1. NAME (List only household members with income)	2. GROSS INCOME AND HOW OFTEN IT WAS RECEIVED															
	Earnings from work before deductions.	Weekly	Every 2 Weeks	1 Twice Monthly	Monthly	Welfare, child support, alimony	Weekly	Every 2 Weeks	1 Twice Monthly	Monthly	Pensions, retirement, Social Security, SSI, VA benefits	Weekly	Every 2 Weeks	1 Twice Monthly	Monthly	All Other Income (Indicate frequency, such as "weekly" "monthly" "quarterly" "annually")
<i>(Example) Jane Smith</i>	\$200	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$150	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$50 / quarterly
	\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	/
	\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	/
	\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	/
	\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	/
	\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	/
	\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	/

PART 5. SIGNATURE AND LAST FOUR DIGITS OF SOCIAL SECURITY NUMBER (ADULT MUST SIGN)

An adult household member must sign the application. **If Part 4 is completed, the adult signing the form also must list the last four digits of his or her Social Security Number or write "none" if you do not have a Social Security Number.** (See Privacy Act Statement on the back of this page.)

I certify (promise) that all information on this application is true and that all income is reported. I understand that the school will get Federal funds based on the information I give. I understand that school officials may verify (check) the information. I understand that if I purposely give false information, my children may lose meal benefits, and I may be prosecuted.

Sign here: _____ Print name: _____ Date: _____

Address: _____ City: _____ State: _____ Zip Code: _____

Phone Number: _____ Cell Phone Number: _____

Last four digits of Social Security Number (Write "None" if you do not have a Social Security Number): * * * - * * _ _ _ _

PART 6. CHILDREN'S ETHNIC AND RACIAL IDENTITIES (OPTIONAL)

Choose one ethnicity:

<input type="checkbox"/> Hispanic/Latino	<input type="checkbox"/> Asian	<input type="checkbox"/> American Indian or Alaska Native	<input type="checkbox"/> Black or African American
<input type="checkbox"/> Not Hispanic/Latino	<input type="checkbox"/> White	<input type="checkbox"/> Native Hawaiian or other Pacific Islander	

DO NOT FILL OUT THIS PART. THIS IS FOR SCHOOL USE ONLY.

Annual Income Conversion: Weekly x 52, Every 2 Weeks x 26, Twice A Month x 24 Monthly x 12

Total Income: _____ Per: Week, Every 2 Weeks, Twice A Month, Month, Year Household size: _____

Categorical Eligibility: ___ Date Withdrawn: _____ Eligibility: Free ___ Reduced ___ Denied ___

Reason: _____

Temporary: Free ___ Reduced ___ Time Period: _____ (expires after ___ days)

Determining Official's Signature: _____ Date: _____

Confirming Official's Signature: _____ Date: _____

Verifying Official's Signature: _____ Date: _____

INSTRUCTIONS FOR APPLYING

Part 1: All Household Members (a **household member is any child or adult living with you**): All applicants should complete this part. List the name of each household member, the name of the school each child attends, and the child's grade. If the child is a foster child, check the box for foster child. If a household member has no income, check the box for no income. All household members, including foster children, should be included here. If you need additional space, attach a separate piece of paper.

If anyone in your household receives benefits from **FoodShare, W-2 Cash Benefits, or the Food Distribution Program on Indian Reservations (FDPPIR)**, follow these instructions.

Part 2: List the case number for one household member (adult or child) who receives FoodShare or W-2 Cash Benefits or FDPPIR benefits.

Part 3: Skip this part.

Part 4: Skip this part.

Part 5: Sign the form. You do **not** need to provide the last four digits of your Social Security Number.

Part 6: This question is optional. You can choose whether or not to provide ethnic and racial data.

If you are applying for a child who is **homeless, a migrant or runaway**, follow these instructions.

Part 2: Skip this part.

Part 3: Check the appropriate category and call [your school, homeless liaison, migrant coordinator].

Part 4: Skip this part.

Part 5: Sign the form. You do **not** need to provide the last four digits of your Social Security Number.

Part 6: This question is optional. You can choose whether or not to provide ethnic and racial data.

If you are applying for **only foster child(ren)**, follow these instructions. You do **not** need to fill out a separate application for each foster child in your household. (If there are both foster children and non-foster children in your household, follow the instructions below for All Other Households).

If all children in the household are marked as foster children in Part 1:

Part 2: Skip this part.

Part 3: Skip this part.

Part 4: Skip this part.

Part 5: Sign the form. You do **not** need to provide the last four digits of your Social Security Number.

Part 6: This question is optional. You can choose whether or not to provide ethnic and racial data.

ALL OTHER HOUSEHOLDS, including WIC households and households with both foster children and non-foster children, follow these instructions:

Part 2: Skip this part.

Part 3: If any child you are applying for is homeless, migrant, or a runaway check the appropriate box and call Andrea Pasqualucci at 920-448-2875 ext. 7500. If not, skip this part.

Part 4: Follow these instructions to report total household income from **this month or last month**.

- **Section 1 –Name:** List all household members who have income.
- **Section 2 –Gross Income and How Often It Was Received:** List the income for each household member. Check the box to tell us how often the person receives the income—weekly, every other week, twice a month, or monthly.
 - **Earnings from work:** List the **gross income**, not the take-home pay. Gross income is the amount earned *before* taxes and other deductions. You should be able to find it on your pay stub or your boss can tell you. Net income should *only* be reported for self-owned business, farm, or rental income.
 - **Welfare, Child Support, Alimony:** List the amount each person receives, and check the box to tell us how often.
 - **Pensions, Retirement, Social Security, Supplemental Security Income (SSI), Veteran's benefits (VA benefits), and disability benefits.** List the amount each person receives, and check the box to tell us how often they receive it.
 - **All Other Income:** List Worker's Compensation, unemployment or strike benefits, regular contributions from people who do not live in your household, and any other income received weekly, every other week, twice a month, monthly, quarterly, or annually. Do not include income from FoodShare, FDPPIR, WIC, Federal education benefits and foster payments received by your family from the placing agency.
 - If you are in the Military Privatized Housing Initiative or get combat pay, do not include these allowances as income.
- **Part 5:** An adult household member must sign the form and list the last four digits of their Social Security Number (or write "none" if s/he doesn't have one). Writing "none" **does not** prevent your child(ren) from qualifying to receive free or reduced priced meals.
- **Part 6:** This question is optional. You can choose whether or not to provide ethnic and racial data.

Your children may qualify for free or reduced price meals if your household income falls at or below the limits on this chart.

Privacy Act Statement: This explains how we will use the information you give us. The Richard B. Russell National School Lunch Act requires the information on this application. You do not have to give the information, but if you do not, we cannot approve your child for free or reduced price meals. You must include the last four digits of the social security number of the adult household member who signs the application. The last four digits of the social security number is not required when you apply on behalf of a foster child or you list a FoodShare, W-2 Cash Benefits or Food Distribution Program on Indian Reservations (FDPPIR) case number or other FDPPIR identifier for your child or when you indicate that the adult household member signing the application does not have a social security number. We will use your information to determine if your child is eligible for free or reduced price meals, and for administration and enforcement of the lunch and breakfast programs. We **MAY** share your eligibility information with education, health, and nutrition programs to help them evaluate, fund, or determine benefits for their programs; auditors for program reviews; and law enforcement officials to help them look into violations of program rules.

Non-discrimination Statement: This explains what to do if you believe you have been treated unfairly. "In accordance with Federal Law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. To file a complaint of discrimination, write USDA, Director, Office of Adjudication, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410 or call toll free (866) 632-9992 (Voice). Individuals who are hearing impaired or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339; or (800) 845-6136 (Spanish). USDA is an equal opportunity provider and employer.

FEDERAL ELIGIBILITY INCOME CHART For School

Year 2011-2012	Yearly	Monthly	Weekly
Household size			
1	\$20,147	\$1,679	\$388
2	\$27,214	\$2,268	\$524
3	\$34,281	\$2,857	\$660
4	\$41,348	\$3,446	\$796
5	\$48,415	\$4,035	\$932
6	\$55,482	\$4,624	\$1,067
7	\$62,549	\$5,213	\$1,203
8	\$69,616	\$5,802	\$1,339
Each additional person:	\$7,067	\$589	\$136

ASHWAUBENON SCHOOL DISTRICT

Dear Parent/Guardian:

Children need healthy meals to learn. The Ashwaubenon School District offers healthy meals every school day. Breakfast costs \$1.40; lunch costs \$2.10 for Grades K-5, \$2.35 for Grades 6-12. Your children may qualify for free meals or for reduced price meals. Reduced price is \$.30 for breakfast and \$.40 for lunch.

1. DO I NEED TO FILL OUT AN APPLICATION FOR EACH CHILD? No. Complete the application to apply for free or reduced price meals. *Use one Free and Reduced Price School Meals Application for all students in your household.* We cannot approve an application that is not complete, so be sure to fill out all required information. Return the completed application to: Ashwaubenon School District, 1055 Griffiths Lane, Green Bay, WI 54304.
2. WHO CAN GET FREE MEALS? All children in households receiving benefits from FoodShare, the Food Distribution Program on Indian Reservations (FDPIR) or W-2 Cash Benefits, can get free meals regardless of your income. Also, your children can get free meals if your household's gross income is within the free limits on the Federal Income Eligibility Guidelines.
3. CAN FOSTER CHILDREN GET FREE MEALS? Yes, foster children that are under the legal responsibility of a foster care agency or court, are eligible for free meals. Any foster child in the household is eligible for free meals regardless of income.
4. CAN HOMELESS, RUNAWAY, AND MIGRANT CHILDREN GET FREE MEALS? Yes, children who meet the definition of homeless, runaway, or migrant qualify for free meals. If you haven't been told your children will get free meals, please call Andrea Pasqualucci, Phone: 920-448-2875 ext. 7500 or email: apasqualucci@ashwaubenon.k12.wi.us to see if they qualify.
5. WHO CAN GET REDUCED PRICE MEALS? Your children can get low cost meals if your household income is within the reduced price limits on the Federal Income Eligibility Guidelines, shown on this application.
6. SHOULD I FILL OUT AN APPLICATION IF I RECEIVED A LETTER THIS SCHOOL YEAR SAYING MY CHILDREN ARE APPROVED FOR FREE MEALS? Please read the letter carefully and follow the instructions. Call the school at 920-492-2905, ext. 1006 if you have questions.
7. MY CHILD'S APPLICATION WAS APPROVED LAST YEAR. DO I NEED TO FILL OUT ANOTHER ONE? Yes. Your child's application is only good for that school year and for the first few days of this school year. You must send in a new application unless the school told you that your child is eligible for the new school year.
8. I GET WIC. CAN MY CHILD(REN) GET FREE MEALS? Children in households participating in WIC may be eligible for free or reduced price meals. Please fill out an application.
9. WILL THE INFORMATION I GIVE BE CHECKED? Yes and we may also ask you to send written proof.
10. IF I DON'T QUALIFY NOW, MAY I APPLY LATER? Yes, you may apply at any time during the school year. For example, children with a parent or guardian who becomes unemployed may become eligible for free and reduced price meals if the household income drops below the income limit.
11. WHAT IF I DISAGREE WITH THE SCHOOL'S DECISION ABOUT MY APPLICATION? You should talk to school officials. You also may ask for a hearing by calling or writing to: Keith Lucius, Asst. Superintendent of Schools, 1055 Griffiths Ln, Green Bay, WI 54304, Phone: 920-492-2905 ext. 1005 or email: klucius@ashwaubenon.k12.wi.us.
12. MAY I APPLY IF SOMEONE IN MY HOUSEHOLD IS NOT A U.S. CITIZEN? Yes. You or your child(ren) do not have to be U.S. citizens to qualify for free or reduced price meals.
13. WHO SHOULD I INCLUDE AS MEMBERS OF MY HOUSEHOLD? You must include all people living in your household, related or not (such as grandparents, other relatives, or friends) who share income and expenses. You must include yourself and all children living with you. If you live with other people who are economically independent (for example, people who you do not support, who do not share income with you or your children, and who pay a pro-rated share of expenses), do not include them.
14. WHAT IF MY INCOME IS NOT ALWAYS THE SAME? List the amount that you normally receive. For example, if you normally make \$1000 each month, but you missed some work last month and only made \$900, put down that you made \$1000 per month. If you normally get overtime, include it, but do not include it if you only work overtime sometimes. If you have lost a job or had your hours or wages reduced, use your current income.
15. WE ARE IN THE MILITARY. DO WE INCLUDE OUR HOUSING ALLOWANCE AS INCOME? If you get an off-base housing allowance, it must be included as income. However, if your housing is part of the Military Housing Privatization Initiative, do not include your housing allowance as income.
16. MY SPOUSE IS DEPLOYED TO A COMBAT ZONE. IS HIS/HER COMBAT PAY COUNTED AS INCOME? No, if the combat pay is received in addition to his/her basic pay because of his/her deployment and it wasn't received before s/he was deployed, combat pay is not counted as income. Contact your school for more information.
17. MY FAMILY NEEDS MORE HELP. ARE THERE OTHER PROGRAMS WE MIGHT APPLY FOR? To find out how to apply for FoodShare or other assistance benefits, contact your local assistance office or call 1-800-362-3002.

If you have other questions or need help, call Betsy Farah, Ashwaubenon School District Office, 920-492-2905 ext. 1009.

Sincerely,

Betsy Farah

Child Nutrition Coordinator

GOAL

The Child Nutrition Services Department is dedicated to providing nutritious meals to all customers in a safe, friendly environment. We promote nutritionally sound and cost efficient meals that are compliant with USDA regulations and child feeding standards.

GENERAL INFORMATION

Breakfast - Available every day in all schools, even on early dismissal days. The menu is in a “Continental Breakfast” style, consisting of a protein, grain, fruit, and milk.

Please pre-approve breakfast participation for K-5 students by calling the school office. A la Carte breakfast choices are available for Parkview Middle and Ashwaubenon High School (AHS) students.

Lunch – Available the first day of school and all full class days. Our meals meet the RDA for key nutrients (protein, calcium, iron, vitamin A, and vitamin C), total fat (less than 30% of calories over a school week) and saturated fat (less than 10%). High fiber bakery, fresh fruit and vegetables are consistent offerings on our menu.

Parkview and AHS students have a Friday premium meal (PM) choice, which includes higher-end entrees, for \$2.60. This meal is available to students on subsidized meals at no additional cost.

	Breakfast	Lunch
K – 5	\$1.40	\$2.10
6 – 12	\$1.40	\$2.35
Adult Meals.....	\$1.80	\$3.10
Reduced Meals.....	\$0.30	\$0.40

We strive to maintain prices throughout the school year. However, it may be necessary to periodically review costs to determine if the prices are in pace with inflation.

Parents/guests are welcome and encouraged to dine with students. Please notify the school office before 9:30 a.m. the day of your visit.

WEB PAGE FEATURES

Our website, www.ashwaubenon.k12.wi.us, is consistently updated to include:

- Easy access to lunch menus
- Information on school meal government guidelines.
- Urgent information concerning our meals.
- Free and Reduced Meal Application.
- Nutritional information
- Payment options

FREE/REDUCED MEALS

Forms for participation can be found in this packet, school offices, and at the district office. Once the forms are completed, return immediately.

Important details:

- The free/reduced application must be completed and approved before taking meals.
 - Forms do not transfer from one school district to another.
 - Only one meal is covered by federal program.
 - A la Carte food is not part of the program.
 - Families must RE-APPLY each school year.
- Family responsibilities:
- All charges prior to the completion and processing of the application.
 - Any A la Carte charges.
 - Completion of A la Carte approval form.

For more information on the Free/Reduced Meal Program, access the DPI website at: <http://dpi.state.wi.us/dpi/dtm/fms>

MEAL CARDS & TOUCH PADS

K-5 students receive a student ID bar-coded meal card. These debit cards are used each day to pay for food purchases. Debit cards that are lost/stolen/damaged will be replaced for \$1.00.

6-12 students use a touch pad for food purchases. When a meal number is entered, a pop-up picture verifies the student to the account. To expedite service, Parkview and High School students should know their meal number. They may use their elementary card as a reference or ask the cashier to look it up.

PURCHASING A SECOND MEAL

The government covers one meal for families on a free/reduced meal program. A second meal is available for students in grades 1-5 for \$2.10 and \$2.35 for students in grades 6-12; additional milk is available for \$.30. Purchases can be blocked by notifying the district office. 492-2905 ext. 1006.

À LA CARTE PROGRAM

À la Carte is a separate program available to 6-12 students that maintain a positive account balance. It is NOT part of the free/reduced meal program. Families are responsible for all charges. Products offer at least 5% of a RDA. They are individual priced and should supplement, not replace, a healthy meal. Purchases can be blocked by notifying the district office. 492-2905 ext. 1006.

ACCOUNT BALANCES

Please do not wait for the Phone Notification System to contact you. The best practice is to make regular deposits into your account.

- Account balance that drops to \$10 will have a payment envelope sent home.
- Account balance that drops to \$0 offers reimbursable meal choices only.
- Account balance that drops to a negative \$15 will be deactivated. K-8 students are offered a sandwich and milk, at no expense. High school students will have to borrow from a friend or pay cash.

Additional information and itemized statements can be found on the district website.

PAYMENT OPTIONS

To guarantee that your K-12 child eats on their first day of school, a deposit must be made into the family's meal account *prior* to the first day of school. The several payment options include:

- Electronically depositing a payment to your family account from a checking account or credit card. Site can be found on district web page: www.ashwaubenon.k12.wi.us
- Phone in credit card to the district office at 492-2905, ext. 1006.
- Mail payment to Ashwaubenon Food Service, 1055 Griffiths Lane, Green Bay, WI 54304
- Place payment in the drop box in front of the district office at the address noted above.
- K-5 Elementary children may turn-in payment envelopes to their teachers or main office. Please note that this is the slowest option to record payments.
- 6-12 students may use cash, meal numbers, or turn envelopes in to the cashiers.

Remember...a deposit must be made to the family account before it is active.

You may assist a family in need by donating funds using the e-fund program found on www.ashwaubenon.k12.wi.us

ONLINE & E-MAIL NOTIFICATION

Family ID & Pin Number can be obtained by calling district office, 492-2905 ext. 1006.

Go to: www.wordwareinc.com

- Click on “Family Account Login”
- Select Wisconsin, click Submit;
- Select Ashwaubenon School District;
- Enter your Family ID and Pin,
- Click Submit

REMEMBER E~FUND PAYMENT OPTION!

Automated payments may be withdrawn electronically from your checking account or charged to your credit card.

You have the flexibility to pay at anytime through the school's website.
No payments will be allowed without your knowledge and authorization through this secure payment system.



ASHWAUBENON
SCHOOL DISTRICT

2011-2012
SUPPLY LIST

CORMIER 4-K & KINDERGARTEN
2011-2012 SCHOOL SUPPLY LIST

Some additional supplies may be requested by individual teachers. Supplies will need to be replenished throughout the school year.

4 YEAR-OLD KINDERGARTEN SCHOOL SUPPLY ITEMS	QUANTITY
Crayons, Box of 24	1
Elmer's School Glue , 4 oz. size	2 bottles
Glue Sticks	2
Pencils	6
School Bag, Large	1
Crayola Classic Color Markers	1 box
Pocket Folders	2
Box of Tissues, Large	1
Change of Clothes in a Ziploc Bag labeled with the student's name	

KINDERGARTEN SCHOOL SUPPLY ITEMS	QUANTITY
Crayons, Box of 24	1
Elmer's School Glue , 4 oz. size	2 bottles
#2 Pencils	2
School Bag, Large	1
Scissors, Fiskars brand	1
Crayola Classic Color Markers	1 box
Box of Tissues, Large	1

ASHWAUBENON HIGH SCHOOL
2011-2012 SUPPLY LIST

There is no standard supply list for Ashwaubenon High School as supply needs vary by course. Teachers will inform students of supplies and fees on the first day of school. Typical needs are Three-Ring Folders, Subject Notebooks and pens/pencils.

Math Supply List

The school district is in the eleventh year of using a 6-12 math curriculum which utilizes an integrated, activity based approach to learning. As a result, all math students are required to have the following supplies for the first day of class:

MATH SUPPLIES	QUANTITY
1.5" Three-Ring Binder	1
**Scientific Calculator (see note below)	1
Compass	1
Colored Pencils (set of 8 or more)	1 set
Graph Paper	1 pad
Protractor	1
12" Ruler (inch & metric)	1
Pencils with erasers	Multiple
Glue Stick (optional)	1
6" Scissors (optional)	1
Zippered case to clip in binder for holding supplies (optional)	1

**As most of you already know, the advanced course curriculums for high school math and science require the use of a TI-83 or TI-84 calculator. As a result, incoming freshmen taking math or science are strongly encouraged to purchase a TI-83 or TI-84 calculator. Students are urged to put their name on their calculator in some type of permanent identification, keeping the calculator under lock and key when not in use.

Advanced Math & Science courses:

Graphing Calculator (TI-83, TI-83 Plus, TI-84 or TI-84Silver or plus edition)

Course Fees

There are course fees which are based on the cost of consumable materials used in project-based courses and are charges to those students who choose to take these courses. Instructors of these courses will inform students of any related course fees. **Any families that need financial assistance to offset these fees should contact Mr. Sheedy at 492-2955, ext. 5334.**

PIONEER ELEMENTARY 2011-2012 SUPPLY LIST

This list may not include all supplies necessary since there may be some classroom-specific supplies. Supplies will need to be replenished throughout the school year.

SCHOOL SUPPLIES NEEDED	QUANTITY – COLORS (R=RED, B=BLUE, G=GREEN, Y=YELLOW, P=PURPLE)				
	GRADE 1	GRADE 2	GRADE 3	GRADE 4	GRADE 5
Single Subject Spiral Notebooks – wide lined	1	2	4	6	6-R,B,G,Y (Do not label)
Loose-leaf Paper – wide lined	0	0	2	1	2
12" ruler (centimeter & inch markings) not bendable or foldable	0	1	1	1	1
Duo-pocket 3-prong folders (plain solid color)	6	8	4	0	0
Duo-pocket folders	0	0	0	3	4
Multiplication & Division Flashcards	0	0	0	1 set to be kept @ home	
#2 pencils, sharpened (Dixon Ticonderoga brand preferred)	36	36	48	24	24
Colored Pencils (set of 12)	1 set	1 set	1 set	1 set	1 set for class
Hand-held pencil sharpener	0	0	0	1	0
Pens – Red	0	0	5	12	5
Pens – Blue	0	0	0	12	0
Eraser, large	2	0	1	1	0
Pencil top eraser caps	0	12	12	1 pack	1 pack
School Glue – white, not gel	2	1	2	1	1
Scissors (pointed, prefer Fiskars brand)	1	1	1	1	1
Crayons	2 – 24/box	1 – 16/box	1 – 16/box	1 – 16/box	1 – 16/box
Water colors (set of 8), Crayola or Prang	1 set	1	0	0	0
Washable Markers, large (set of 8)	2 sets	1 set	0	0	0
Washable Markers (set of 8)	0	0	1 set	1 set	0
School Box, no larger than 8-1/2" x 5-1/2"	0	1	0	0	0
Pencil case – zippered, 3-hole punched	0	1	1	1	1
2 inch - 3-Ring Binder – zippered	0	0	1	1	1
1 inch – 3-Ring Binder	0	0	1	1	1
Package of 8 tab plastic binder index dividers	0	0	1 package	0	0
Hi-lighter Markers	0	0	2	1	1-yellow
Dry Erase Odorless Markers (set of 4) & Eraser	4 black (no eraser)	2 sets (1 set black)	1 set	1 pack thin	2 thin
Empty 2-liter soda bottle – clear, with caps	0	0	0	0	2
Large Glue Stick	0	10	0	2	1
Calculator with +, -, ÷, x	0	0	0	0	1
Protractor	0	0	0	1	0
Large box Kleenex	1	1	1	2	2
PHY ED On gym days, wear the following: pants or shorts (no dresses or skirts unless they have shorts underneath), t-shirt, tennis shoes -must fully cover foot with heel covered.					
MUSIC					
#2 Pencils, sharpened	1	1	1	1	1
Red Checking Pencil, sharpened	1	1	1	1	1
Pocket Folder	0	0	1	1	1
WORLD LANGUAGE Label pocket folders with child's full name and classroom teachers					
Duo-pocket folder	1	1	1	1	1
Sharpened pencils	0	0	1 pack	0	0
Dry Erase Marker	0	0	0	0	1
Glue Stick	0	0	0	1	0

* For those students who have not yet mastered multiplication & division facts

Grades 1 – Please mark all items with child's name. Also backpacks without wheels are highly recommended.

VALLEY VIEW ELEMENTARY 2011-2012 SUPPLY LIST

This list may not include all supplies necessary since there may be some classroom-specific supplies. Supplies will need to be replenished throughout the school year.

QUANTITY – COLORS (R=RED, B=BLUE, G=GREEN, Y=YELLOW, P=PURPLE)

SCHOOL SUPPLIES NEEDED	GRADE 1	GRADE 2	GRADE 3	GRADE 4	GRADE 5
Single Subject Spiral Notebooks – wide lined	2-R,Y	3 (any color)	5-R,B,G,Y,P	6-R,B,G,Y,P,Any (1 ea)	6-R,B,G,Y,P (1 ea, 1 any)
Loose-leaf Paper – wide lined	0	0	1	1	1
12" ruler (centimeter & inch markings)	0	0	1	1	1
Duo-pocket folders	4-R, B, G, Y	5-R,B,G,Y,P	5-R,B,G,Y,P	6-R,B,G,Y,P,Any (1 ea)	6-R,B,G,Y,P (1 ea, 1 any)
3 ring binder (1 inch)	0	0	1	3	1
Addition Flashcards	0	1 set	0	0	0
Subtraction Flashcards	0	1 set	0	0	0
Multiplication Flashcards	0	0	0	0	1
Division Flashcards (0-9)	0	0	0	0	1
#2 pencils, sharpened, non-mechanical	24	24	12	24	24
Checking Pencils – Red	0	3	0	0	0
Colored Pencils (set of 12)	1 set	1 set	1 set	1 set	1 set
Pens – Red	0	0	2	4	10
Pens – Blue or Black, not gel	0	0	0	2	0
Eraser, large	2	2	1	2	2
Pencil top eraser caps	0	0	0	3 pack	1 pack
Hand held pencil sharpener with cover	0	0	1	0	0
School Glue – white, not gel, orange top	Two 4 oz.	4 oz.	4 oz.	0	0
Glue Stick	0	0	0	4	1
Scissors (pointed, prefer Fiskars brand)	1	1	1	1	1
Crayons	2 boxes of 24	Box of 24	Box of 16	Box of 16	0
Water colors (set of 8)	1 set	0	0	0	0
Washable Markers (set of 8)	1 set	0	0	0	0
Markers (set of 8)	0	1 set	1 set	1 set	0
School/Art Box, no larger than 5"x9"	1	1	1	0	0
Pencil case – zippered, 3-hole punched	0	0	0	1	1
Hi-lighter Markers	0	0	0	2	1
Sharpie Marker, Ultra fine-point, black	0	0	2	1	1
Black EXPO Dry Erase Markers	4	4	2	4	2
Index Cards, 4"x6", lined	0	0	0	0	1
Protractor, clear plastic (NO arm protractor)	0	0	0	0	1
Ultra fine permanent black marker	0	0	0	1	0
Empty 2-liter soda bottle – clear, with caps	0	0	0	0	3
Ziplock Bags, one-gallon size	1	5 bags(no name on bag)	1 bag	0	2 bags
Large box Kleenex	2	2	2	2	2
PHY ED On gym days, wear the following: pants or shorts (no dresses or skirts), t-shirt, tennis shoes (laced or Velcro) – no platform types for safety.					
#2 Pencils, sharpened	1	1	1	1	1
MUSIC #2 Pencils, sharpened	3	3	3	3	3
Red pencil	2	2	0	0	0
Duo-Pocket folder	0	0	1	1	1
Loose-leaf Paper	0	0	20 sheets	20 sheets	20 sheets
WORLD LANGUAGE #2 Pencils, sharpened	1 pkg.	0	1 pkg.	0	0
Duo Pocket Folder	1	1	1	1	1
Eraser, Large Pink	1 pkg.	1 pkg.	0	0	0
Index Cards, 3"x5"	0	0	0	2 pkgs.	2 pkgs.
Markers	0	0	0	Box of 8	0
Elmers Glue	0	Small Bottle	0	0	Small Bottle
Ziplock bags	0	0	0	1 box (sandwich)	0
Loose-leaf paper	0	0	0	0	1 pkg
Fiskar Scissors	0	0	1	0	0

PARKVIEW MIDDLE SCHOOL 2011-2012 SUPPLY LIST

The following is a list of supplies needed for the 2011-2012 school year at Parkview Middle School. This list may not include all supplies necessary. Specific teacher supply lists will be available at "Meet Your Teacher" and 6th Grade Orientation night. Supplies will need to be replenished throughout the school year. Due to environmental and teacher concerns, the following supplies are NOT needed: Whiteout, Rubber Cement, and Gel Pens. Students will be provided with a Student Planner at no cost. Students are required to use the Planner throughout the entire school year. Any student who misplaces, destroys or defaces the planner will be required to purchase a new one at approximately \$6.00. **** Items marked with a double asterisk (**)** must be purchased only at the School Store. *** Items marked with an asterisk (*)** will be collected and kept in the classroom for class use.

6 th Grade		7 th Grade		8 th Grade	
School Supply Item	Quantity/Color	School Supply Item	Quantity/Color	School Supply Item	Quantity/Color
Pencil Case, zippered	1	Pencil Case, zippered	1 Required	Pencil case	1
Highlighter	1 (any color)	Highlighter	2 (any color)	Highlighter	2 (yellow or green)
Pens (non-gel)	2 pkgs. (black or blue)	Pens (non-gel)	1 pkg. (black or blue)	Pens (non-gel)	1 pkg. (black or blue) + 3
Pencils (#2) sharpened	2 pkg. Classroom 1 pkg. Art	Pencils (#2)	4 pkgs. (to replenish as needed) 1 pkg. Art, Nature & Design/World Art	Pencils (#2)	2 pkgs. 1 pkg. Art, Nature & Design/World Art
Colored Pencils (12)	1* + 1	Colored Pencils (12) or Washable Markers	1 pkg.	Colored Pencils (12)	1 pkg.
Washable Markers (12)	1 1 FACE	Washable Markers (12)	1 1 German* 1 FACE	Washable Markers (12)	1 FACE
Sharpie Marker	2* Any Color				
Scissors (pointed)	1	Scissors	1		
Glue Stick	2-3 1 FACE	Glue Stick	1 1 FACE	Glue Stick	1 German* 1 FACE
Eraser	1	Eraser	2	Eraser	1
Calculator	1 (four-function)	Calculator	1	Calculator	1
Box of Tissue	3* (Classroom, Art, German/Spanish)	Box of Tissue	4* (2 Classroom, 1 Spanish, 1 Art, Nature & Design/World Art)	Box of Tissue	4* (2 Classroom, 1 Spanish, 1 Art, Nature & Design/World Art)
Loose-leaf Paper	2 pkgs.* 1 pkg. German 1 pkg. FACE	Loose-Leaf Paper	2 pkgs. 1 pkg. German 1 pkg. FACE	Loose-leaf Paper	2 pkgs. 1 pkg. German 1 pkg. FACE
Red Pens	2-4 pens	Red Pens	1 pkg.		
Spiral Notebooks	1 3-Subject Yellow (CA) 1 3-Subject Blue (Social Studies) 1 Green (Science) 1 Spanish 1 Band/Chorus	Spiral Notebooks (Each teacher will specify during open house what is needed.)	1 3-Subject (CA) 1 Spanish 1 Band/Chorus 1 Health	Spiral Notebooks	4 CA 3 Math 1 SS 1 Spanish 1 Band/Chorus
Two-Pocket Folders (w/fasteners)	1 Yellow (CA) 1 Green (Science) 1 Blue (Social Studies) 1 Red (Math) 1 Art 1 FACE	Two-Pocket Folders (w/fasteners)	1 CA 1 Math 1 Art, Nature & Design/World Art 1 Health (or binder) 1 FACE	Two-Pocket Folders (w/fasteners)	5 1 Art, Nature & Design/World Art 1 FACE
1 ½ -2" 3-Ring Binder 1-1 ½ 3-Ring Binder	1 Spanish or German 1 Band/Chorus	1 ½ or 2" 3-Ring Binders Each teacher will specify during open house what is needed	1 Spanish or German	1 ½ or 2" 3-Ring Binders	1 Math 1 Spanish or German 1 Careers
		1- 1 ½ 3-Ring Binder	Band/Chorus	1-1 ½ 3-Ring Binder	Band/Chorus
5 Tab Dividers	1 pkg. German	5 Tab Dividers	1 German	5 Tab Dividers for use in binders	2 pkg. 1 German 1 Careers
Hand Held Pencil Sharpener	1	Hand Held Pencil Sharpener	1	Hand Held Pencil Sharpener	1
Note/Index Cards (200)	1 pkg.				
School Issued Combination Lock (\$6.00 ea.)**	2 (includes one for Phy Ed)	School Issued Combination Lock (\$6.00ea.)**	2 From Last Year	School Issued Combination Lock (\$6.00ea.)**	2 From Last Year
Dry Erase Markers (thick, low odor)	2*			12" Ruler (cm. & inch markings)	1
Graph Paper Spiral Notebook	2 Math	Graph Paper Notebook	1 Math (replenish as needed)	Graph Paper	1 pkg. Math
Ruler	1 Clear Metric/English measures	Safety Glasses or protective eyewear (Available in School Store = \$3.50)	1 Pair	Safety Glasses or protective eyewear (Available in School Store = \$3.50)	1 Pair
School Box	1 (no larger than 8 ½ x 5 ½)				
Post-It Notes	3-5*	Post -It Notes	1 any color (CA)		
Smock (old shirt to protect clothing)	Art	Smock (old shirt to protect clothing)	Art, Nature & Design/World Art	Smock (old shirt to protect clothing)	Art, Nature & Design/World Art
Ziplock Bag (gallon size)	Art	Ziplock Bag (gallon size)	Art, Nature & Design/World Art	Ziplock Bag (gallon size)	Art, Nature & Design/World Art
Black Fine Point Tip Permanent Sharpie	Art	Black Fine Point Tip Permanent Sharpie	Art, Nature & Design/World Art	Black Fine Point tip Permanent Sharpie	Art, Nature & Design/World Art
		Black Extra-Fine Point Tip Permanent Sharpie	Art, Nature & Design/World Art	Black Extra-Fine Point Tip Permanent Sharpie	Art, Nature & Design/World Art
Hair tie for long hair	1 (Face/Health)	Hair tie for long hair	1 (Face/Health)	Hair tie for long hair	1 (Face/Health)
Change of clothes (shirt and shorts)	Phy Ed	Change of clothes (shirt and shorts)	Phy Ed	Change of clothes (shirt and shorts)	Phy Ed
Athletic Shoes with laces	Phy Ed	Athletic Shoes with laces	Phy Ed	Athletic Shoes with laces	Phy Ed
2 pencils	Phy Ed	2 pencils	Phy Ed	2 pencils	Phy Ed
School Issued Combination Lock (\$6.00)**	Phy Ed	School Issued Combination Lock (\$6.00)**	Phy Ed	School Issued Combination Lock (\$6.00)**	Phy Ed
Tri-Fold Poster Board	1 (Kept at home to be used & reused throughout the year)				
Scotch Tape (roll)	2				
Flash/Jump Drive	1 Required	Flash/Jump Drive	1 Required	Flash/Jump Drive	1
Ear Buds/Headphones	1 Required	Ear buds	1 Required	Ear Buds	1 (strongly recommend)

** Must be purchased at the School Store only.

*Collected and kept in the classroom.



ASHWAUBENON
SCHOOL DISTRICT

Attention: Brad Taylor, Information Coordinator
1055 Griffiths Lane, Green Bay, WI 54304-5599
920-492-2900
www.ashwaubenon.k12.wi.us

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School Year At-A-Glance

2011

Thu, Sep. 1 FIRST DAY OF SCHOOL
 Mon, Sep. 5 No School: Labor Day
 Fri, Sep. 23 1/2 Day for K-12, No 4K
 Thu, Oct. 6 1/2 Day for AHS: Conferences
 Wed, Oct. 26 1/2 Day for K-12, No 4K
 Thu-Fri, Oct. 27-28 No School
 Tue, Nov. 1 Evening conferences for K-8
 Thu, Nov. 3 1/2 Day for K-8, No 4K: Conferences
 Fri, Nov. 4 End of 1st Term for AHS
 Fri, Nov. 18 1/2 Day for K-12, No 4K
 Wed, Nov. 23 1/2 Day for K-12, No 4K
 Thu-Fri, Nov. 24-25 No School: Thanksgiving
 Wed, Nov. 30 End of 1st trimester for K-8
 Fri, Dec. 2 1/2 Day for K-8, No 4K
 Thu, Dec 8 Evening Conferences for AHS
 Thu, Dec. 22 Last day of school before Winter Break
 Fri-Mon, Dec.23-Jan.2 No school: Winter Break

2012

Tue, Jan. 3 First day of school after Winter Break
 Thu, Jan. 19 1/2 Day for AHS: Finals
 Fri, Jan. 20 1/2 Day K-12, No 4K: AHS Finals & End of 2nd Term
 Tue, Feb. 7 Evening Conferences for K-8
 Thu, Feb. 9 1/2 Day for K-8, No 4K: Conferences
 Fri, Feb. 10 1/2 Day for K-12, No 4K
 Fri, Mar. 2 End of 2nd Trimester for K-8
 Thu, Mar. 8 1/2 Day for K-12, No 4K: AHS Conferences
 Fri, Mar. 9 No School: Teacher Convention
 Mon-Fri, Mar. 19-23 No School: Spring Break
 Fri, Mar. 30 End of 3rd Term for AHS
 Thu, Apr. 5 1/2 Day for K-12, No 4K
 Fri, Apr. 6 No School
 Mon, Apr. 9 No School: Full-day Teacher Training
 Wed, May 2 Evening Conferences for AHS
 Fri, May 4 1/2 Day for K-12, No 4K
 Mon, May 28 No School: Memorial Day
 Jun. 6 1/2 Day for AHS: Finals
 Thu, Jun. 7 1/2 Day for K-12, No 4K: AHS Finals
 LAST DAY OF SCHOOL

Visit Our Website

www.ashwaubenon.k12.wi.us

POWERSCHOOL PARENT/STUDENT ACCESS REMINDERS

Please, do NOT discard your PowerSchool Parent/Student Access usernames and passwords at the end of a school year since they remain the same from year to year. We do not plan on doing a mass mailing of usernames/passwords each fall. Requests for misplaced usernames/passwords may have to be made in person (with picture ID) at the District Office.

Students new to the district will receive their usernames/passwords and other PowerSchool Parent/Student Access information shortly after school begins each fall.

Each fall, the Parent/Student Access feature of PowerSchool will be turned on mid-September. PowerSchool is accessible over the internet at:

<https://powerschool.ashwaubenon.k12.wi.us/public>

ALERTNOW RAPID NOTIFICATION SYSTEM

AlertNow is a rapid notification system the district implemented in December 2008. Its primary purpose is to quickly notify parents/guardians of emergency situations such as snow days, lockdowns, power outages, etc. It may also be used to send other important announcements.

Parents/Guardians are notified via phone and/or email, depending on the situation. AlertNow uses the applicable phone numbers and email addresses stored in PowerSchool, our student information system. AlertNow is another important reason to keep your phone numbers and email addresses up-to-date with each school's office.

For more information, visit the AlertNow page on the district's website at:

<http://www.ashwaubenon.k12.wi.us/alertnow.cfm>

SEVERE WEATHER / SCHOOL CLOSINGS

Severe Weather Closings - When Ashwaubenon schools are closed due to severe weather, an announcement will be made on most local radio and television stations. In addition, parents/guardians will be informed via the district's ALERTNOW Rapid Notification System. If school is open during stormy weather, parents have the right and responsibility to decide whether their children can safely attend school.

Emergency School Closing Plan - If it becomes necessary to close school after the start of the school day before regular dismissal time, the announcement will be made on local radio and television stations. In addition, parents/guardians will be informed via the district's ALERTNOW Rapid Notification System.

Snow Day Make-ups - If it is necessary to close schools for severe weather more than the two days allotted in the district calendar, make-up days will typically be scheduled starting the day after the last regularly scheduled day of school in June. If this becomes necessary, notices will be sent home via newsletters.